

City of Sheboygan
2016-07-19

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CITY OF SHEBOYGAN

SHEBOYGAN TRANSIT AND PARKING COMMISSION MEETING MINUTES

JULY 19, 2016

Chair Todd Wolf called the meeting to order at 5: 30 p.m. The Pledge of Allegiance followed.

Commission Members present: Alderperson Todd Wolf, Mayor Michael Vandersteen, Director of Planning and Development Chad Pelishek, Police Chief Christopher Domagalski, Ryan Zinkel, Director of Transit and Parking Derek Muench (ex-officio member)

Commission Members excused:

Alderperson John Belanger, Alderperson Bill Thiel, Charles Windsor, Michael Helmke

Staff present: Administrative Coordinator Ann Koeller

MINUTES

Motion by Ryan Zinkel, seconded by Mayor Michael Vandersteen to approve the minutes of the June 28, 2016 meeting. Motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

2.1 Communications from Shoreline Metro Customers - Ms. Larsen and Ms. Ross

Motion by Director of Planning and Development Chad Pelishek, seconded by Mayor Michael Vandersteen to file the communications.

Motion carried.

2.2 Presentation of 2017 Transit Budget

Motion by Mayor Michael Vandersteen, seconded by Ryan Zinkel to approve the 2017 Transit Budget as presented.

Motion carried.

2.3 Presentation of 2017 Parking Utility Budget

Motion by Mayor Michael Vandersteen, seconded by Ryan Zinkel to approve the 2017 Parking Utility Budget as presented.

Motion carried.

2.4 Shoreline Metro ADA Paratransit Plan 2016 - 2020

Motion by Mayor Michael Vandersteen, seconded by Ryan Zinkel to approve the Shoreline Metro ADA Paratransit Plan 2016 - 2020 as presented.

Motion carried.

2.5 Transit and Parking Monthly reports

May 2016

June 2016

Transit Revenue:

\$31,284

\$34,590

Transit Ridership:

43,900

42,611

Parking Revenue:

\$22,915

\$20,160

Metro Connection Rides Per Hour:

2.84

2.76

Motion by Director of Planning and Development Chad Pelishek, seconded by Mayor Michael Vandersteen to approve the monthly reports as presented. Motion carried.

2.6 Tripper Service 2016 / 2017 School Year

Director of Parking and Transit Derek Muench explained, Tripper service numbers have been declining in recent years especially in the mornings.

Shoreline Metro is planning for two routes in the mornings and two routes in the afternoons during the school year on school days.

This would be a reduction of one route in the mornings and two routes in the afternoons.

Starting in August 2016, Shoreline Metro would like to implement shuttle service in the afternoons on the 2: 45 p.m., 3: 15 p.m. and 3: 45 p.m. runs.

This investment into the peak service would be on weekdays year round.

The elimination of the three trippers and adding the afternoon shuttle service would reduce driver hours by 56 hours annually.

Motion by Director of Planning and Development Chad Pelishek to approve this request, seconded by Police Chief Christopher Domagalski.

Motion carried.

2.7 Changes in Route 20

Director of Transit and Parking Derek Muench explained, to better service Deer Trace Mall, Sheboygan Falls and Kohler Co., Shoreline Metro is proposing changes to Route 20.

Move the 7: 00 a.m. run to 7: 15 a.m., the 3: 00 p.m. run to 3: 45 p.m., removing service to the Bluebird Ln neighborhood, and incorporating the school deviation to the Middle School and High School on all eight weekday runs and five Saturday runs.

The change would allow Shoreline Metro to better service an area in Sheboygan Falls that relies on public transportation and service Kohler Co. at 4: 30 p.m. for workers that have been using public transit routinely the last several months and into the new year.

Motion by Director of Planning and Development Chad Pelishek to approve the Route 20 changes as presented, seconded by Ryan Zinkel.

Motion carried.

2.8 Changes to service to UW Sheboygan (3 South)

Shoreline Metro staff has proposed servicing UW Sheboygan once an hour on the quarter after the hour (: 15) runs on weekdays and Saturdays.

By eliminating the run on the quarter to the hour (: 45) runs, it allows this route to stay on schedule during the school year and provides more reliable service to customers that won't impact other routes.

The service changes would take effect on Monday, August 29, 2016.

Motion by Police Chief Christopher Domagalski to approve the proposed changes, seconded by Mayor Michael Vandersteen.

Motion carried.

ADJOURN

Motion by Mayor Michael Vandersteen, seconded by Police Chief Christopher Domagalski to adjourn at 6: 00 p.m. Motion carried.