

MINUTES - SHEBOYGAN TRANSIT COMMISSION

- 5: 00 P.M. (Tuesday, May 24, 2016)Generated by Ann Koeller on Wednesday,  
June 1, 2016

1. OPENING OF MEETING

Procedural:

1.1 Call to Order

Action, Procedural:

1.2 Pledge of Allegiance

Action:

1.3 Approval of the minutes from the March 22, 2016 meeting.Ald. John Belanger made a motion to approve the March 22, 2016 minutes. Mayor Michael Vandersteen seconded the motion. All ayes, motion approved unanimously.

Action:

1.4 Motion to Commence Public Hearing.Mayor Michael Vandersteen made a motion to commence the public hearing. Chief Domagalski seconded the motion. All ayes, motion approved unanimously.

2. PUBLIC HEARING FOR SHORELINE METRO SYSTEM ENHANCEMENTS AND PREMIUM SERVICE FOR PARATRANSIT

Action:

2.1 Verification of Compliance for Public Hearing

A Public Hearing Notice was published in the Sheboygan Press on April 24 and April 25, 2016 and was posted in the Shoreline Metro Customer Service office, Shoreline Metro Administrative Office, in all Revenue Vehicles, at the Library and at Sheboygan City Hall for at least the duration of 30 days.

Presentation:

2.2 Presentation and Overview: Shoreline Metro System Enhancements and Changes - Effective 7 / 5 / 2016

Presentation:

2.3 Presentation and Overview: Premium Service Option for ADA Paratransit Services - Effective TBD

Discussion:

2.4 Public Comments and input (individuals will be limited to a maximum of 5 -min)

Action, Discussion:

2.5 Motion to Close Public Hearing Mayor Michael Vandersteen made a motion to close the public hearing. Ryan Zinkel seconded the motion. All ayes, motion approved unanimously.

### 3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

Action, Discussion:

3.1 System Enhancements for July 2016 Mayor Michael Vandersteen motioned to approve the System Enhancements as presented. Chad Pelishek seconded the motion. All ayes, motion approved unanimously.

Action, Discussion:

3.2 Premium Service for ADA Paratransit Chad Pelishek motioned to approve the Premium Service for the ADA Paratransit service as presented. Ryan Zinkel seconded the motion. All ayes, motion approved unanimously.

Action, Discussion:

3.3 Transit and Parking Monthly Reports  
Transit March Ridership: 46,141  
Revenue: \$44,216  
Transit April Ridership: 45,753  
Revenue: \$29,193  
Metro Connection March Revenue: City \$20,270  
County \$12,096  
Metro Connection April Revenue: City \$18,192  
County \$11,136  
Parking Utility March Revenue: Meter \$8,517  
Stall Rental \$9,273  
Parking Utility April Revenue: Meter \$8,728  
Stall Rental \$3,491  
Ryan Zinkel motioned to approve the monthly reports. Mayor Michael Vandersteen seconded the motion. All ayes, motion approved unanimously.

Action, Discussion:

3.4 Capital Improvement Program (2017 - 2021)  
Mayor Michael Vandersteen motioned to approve the Transit Capital Improve Program as presented. Chief Domagalski seconded the motion. All ayes, motion approved unanimously.

Action, Discussion:

3.5 Seasonal Employee Staffing Level for Parking Utility/Updated Table of Organization for Department  
Chad Pelishek motioned to approve the updated Table of Organization. Mayor Micheal Vandersteen seconded the motion. All ayes, motion approved unanimously.

Action, Discussion:

3.6 Special Event Request by The Wharf - Riverfront Lot, between Duke of Devon and The Wharf:  
Jr. Coho Derby, June 25 th, 2016 - Powder Puff Derby, July 20 th, 2016 - Coho Derby, August 6 th & 7 th, 2016  
Mayor Michael Vandersteen motioned to approve the Special Event Requests by the Wharf. All fees and permits apply. The \$50 fee for the use of the parking lot is waived for the Jr. Coho Derby. Chad Pelishek seconded the motion. All ayes, motion approved unanimously.

Information:

3.7 Director's Report  
The Shoreline Metro website is up and running. All Commission members are encouraged to check it out. two used Trollies have been purchased and will be utilized on Route 40. Delivery should be soon.

4. ADJOURN

Action:

4.1 Motion to Adjourn  
Chad Pelishek motioned to adjourn the meeting. Mayor Michael Vandersteen seconded the motion. All ayes, motioned approved unanimously.

Information:

4.2 Next Meeting Date: July 19, 2016 - 5: 00 P.M. at City Hall

