



**Tuesday, March 22, 2022**  
**SHEBOYGAN TRANSIT COMMISSION AGENDA - 5:00 PM**

**CITY HALL  
CONFERENCE ROOM 106  
828 CENTER AVE  
SHEBOYGAN, WI 53081**

**MEMBERS:** Heather Cleveland, Chair; Sara Knaub, Vice-Chair; Mayor Ryan Sorenson; Alderperson Dean Dekker; Alderperson Trey Mitchell; Alderperson Barbara Felde; Police Chief Christopher Domagalski; City Planning and Development Director Chad Pelishek; Roy Kluss; Transit and Parking Director Derek Muench, (ex-officio member)

This meeting may be viewed at <https://youtu.be/2pPrzX-hBSE>.

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**Persons with disabilities who need accommodations to attend the meeting should contact Shoreline Metro, 608 S. Commerce St., 920-459-3285**

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**Note that a quorum (or a reverse quorum) of the Sheboygan Common Council and/or the Sheboygan Parking and Transit Commission or any other City committees/boards/commissions may be in attendance, thus requiring notice pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993).**

**Persons who wish to participate remotely shall provide notice to Shoreline Metro at 920-459-3285 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.**

## **1. OPENING OF MEETING**

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**Subject**                      **1.1 Call to Order**

Meeting                      Mar 22, 2022 - SHEBOYGAN TRANSIT COMMISSION AGENDA - 5:00 PM

Category                    1. OPENING OF MEETING

Type                         Procedural

**Subject**                      **1.2 Pledge of Allegiance**

Meeting                      Mar 22, 2022 - SHEBOYGAN TRANSIT COMMISSION AGENDA - 5:00 PM

Category                    1. OPENING OF MEETING

Type                         Action, Procedural

**Subject**                      **1.3 Public Input (Time limits are at the discretion of the Transit Commission)**

Meeting                      Mar 22, 2022 - SHEBOYGAN TRANSIT COMMISSION AGENDA - 5:00 PM

Category                    1. OPENING OF MEETING

Type                         Discussion

## 2. MINUTES

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**Subject**                    **2.1 Approval of the minutes from the January 18, 2022 meeting.**

**Meeting**                 Mar 22, 2022 - SHEBOYGAN TRANSIT COMMISSION AGENDA - 5:00 PM

**Category**               2. MINUTES

**Type**                    Action, Discussion, Minutes

## 3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

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**Subject**                    **3.1 Fourth Quarter and Final Reports for Transit and Parking Utilities**

**Meeting**                 Mar 22, 2022 - SHEBOYGAN TRANSIT COMMISSION AGENDA - 5:00 PM

**Category**               3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

**Type**                    Action, Discussion

**File Attachments**

[3.1 Transit & Parking Fourth Quarter and Final Reports for 2021.pdf \(119 KB\)](#)  
[3.1 2021 - 4TH Qtr Commission Quarterly Report.pdf \(260 KB\)](#)

**Subject**                    **3.2 Annual Reports for Transit and Parking Utilities**

**Meeting**                 Mar 22, 2022 - SHEBOYGAN TRANSIT COMMISSION AGENDA - 5:00 PM

**Category**               3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

**Type**                    Action, Discussion

**File Attachments**

[3.2 Presentation of Transit and Parking Utility Annual Reports for 2021.docx.pdf \(104 KB\)](#)  
[3.2 2021 Annual Parking Utility Report.pdf \(417 KB\)](#)  
[3.2 2021 Annual Transit Report.pdf \(287 KB\)](#)

**Subject**                    **3.3 Mobile Payment Option for the Parking Utility through HotSpot**

**Meeting**                 Mar 22, 2022 - SHEBOYGAN TRANSIT COMMISSION AGENDA - 5:00 PM

**Category**               3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

**Type**                    Action, Discussion

**File Attachments**

[3.3 Mobile Payment Agreement for Shoreline Metro and Parking Utility.docx.pdf \(141 KB\)](#)  
[3.3 HotSpot Parking Inc - Software License and Service Agreement.pdf \(269 KB\)](#)

**Subject**                    **3.4 Proposed/Revised Service Schedule for Shoreline Metro**

**Meeting** Mar 22, 2022 - SHEBOYGAN TRANSIT COMMISSION AGENDA - 5:00 PM

**Category** 3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

**Type** Action, Discussion

**File Attachments**

[3.4 Proposed-Revised Service Schedule for Shoreline Metro.docx.pdf \(120 KB\)](#)

**Subject** **3.5 Director's Report**

**Meeting** Mar 22, 2022 - SHEBOYGAN TRANSIT COMMISSION AGENDA - 5:00 PM

**Category** 3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

**Type** Discussion

**File Attachments**

[3.5 Director's Report.docx.pdf \(214 KB\)](#)

## **4. ADJOURN**

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**Subject** **4.1 Next Meeting date: May 17, 2022**

**Meeting** Mar 22, 2022 - SHEBOYGAN TRANSIT COMMISSION AGENDA - 5:00 PM

**Category** 4. ADJOURN

**Type** Information

**Subject** **4.2 Motion to Adjourn**

**Meeting** Mar 22, 2022 - SHEBOYGAN TRANSIT COMMISSION AGENDA - 5:00 PM

**Category** 4. ADJOURN

**Type** Action

In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall

Mead Public Library

Sheboygan County Administration Building

City's website