

**CITY OF SHEBOYGAN**  
**TRANSIT AND PARKING COMMISSION**  
**MAR 22, 2022 MINUTES**

Chair Heather Cleveland called the meeting to order at 5:00 p.m. The Pledge of Allegiance followed.

**COMMITTEE MEMBERS PRESENT:** Chair Heather Cleveland, Vice-Chair Sara Knaub, Alderperson Barb Felde, Mayor Ryan Sorenson, Alderperson Dean Dekker, Police Chief Christopher Domagalski, Roy Kluss

**COMMITTEE MEMBERS EXCUSED:** Director of Planning and Development Chad Pelishek, Alderperson Trey Mitchell

**STAFF/OFFICIALS PRESENT:** Director of Parking and Transit Derek Muench, Administrative Coordinator Ann Koeller

**MINUTES**

A motion was made by Mayor Ryan Sorenson, seconded by Roy Kluss to approve the minutes from the January 18, 2022 meeting. Motion passes.

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

- 3.1 A motion was made by Mayor Sorenson, seconded by Roy Kluss to approve and file the Fourth Quarter and Final Reports for Transit and Parking Utilities as presented. Motion passes.
- 3.2 A motion was made by Mayor Sorenson, seconded by Roy Kluss to approve and file Annual Transit and Parking Utilities reports as presented. Motion passes.
- 3.3 A motion was made by Mayor Sorenson, seconded by Chief Christopher Domagalski to enter into agreement with HotSpot for mobile payment technologies for Shoreline Metro and the Parking Utility to allow mobile payment technology to be offered to customers and further authorizes Director Derek Muench to sign and execute the agreement on behalf of the Transit Commission. Motion Passes.
- 3.4 A motion was made by Mayor Sorenson, seconded by Alderperson Dekker to approve the recommended permanent service schedule for Shoreline Metro as presented by Director Muench.
  - Weekday regular hours of service will be 5:15 a.m. to 8:15 p.m. with 30-minute routes from 5:15 a.m. to 5:15 p.m. and routes running hourly from 5:15 p.m. to 8:15 p.m.
  - Paratransit service hours would mirror fixed route service hours.
  - Saturday regular hours of service will be 8:45 a.m. to 3:45 p.m. with hourly routes running all day (Sheboygan routes only). Kohler and Sheboygan Falls would continue to be serviced through Metro Connection On-Demand.

- Paratransit service hours for Saturdays would mirror fixed route service hours.

Motion passes.

3.5 A motion was made by Roy Kluss, seconded by Chief Domagalski to approve and file the Director's report as presented by Director Muench. Motion passes.

**DATE OF NEXT REGULAR MEETING:** May 17, 2022

**ADJOURN** A motion was made by Chief Domagalski, seconded by Roy Kluss to adjourn the meeting at 5:50 p.m. Motion passes.