

**CITY OF SHEBOYGAN**  
**TRANSIT AND PARKING COMMISSION**  
**JAN 18, 2022 MINUTES**

Chair Heather Cleveland called the meeting to order at 5:00 p.m. The Pledge of Allegiance followed.

**COMMITTEE MEMBERS PRESENT:** Chair Heather Cleveland, Vice-Chair Sara Knaub, Alderperson Trey Mitchell, Alderperson Dean Dekker, Police Chief Christopher Domagalski, Director of Planning and Development Chad Pelishek, Roy Kluss

**COMMITTEE MEMBERS EXCUSED:** Alderperson Barb Felde, Mayor Ryan Sorenson

**OTHERS IN ATTENDANCE:** Dave Hoffmann

**STAFF/OFFICIALS PRESENT:** Director of Parking and Transit Derek Muench, Administrative Coordinator Ann Koeller

**MINUTES**

A motion was made by the Director of Planning and Development Chad Pelishek, seconded by Alderperson Trey Mitchell to approve the minutes from the October 26, 2021 meeting. Motion passes.

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

3.1 A motion was made by Roy Kluss, seconded by Ald. Mitchell to approve the following recommendations by Transit and Parking Director Derek Muench:

- Create a Tier D in the existing Parking Utility Permit Structure
  - Add Lot 3 to this level
- Tier D would be \$10/month (Lot 3 is currently Tier C at \$25 per month).
- \$50 one-time refundable permit fee would still apply
- Must be leased and paid in 6-month installments (\$60)
- No refunds on parking lease if permit is returned early (only permit fee)

Motion passes.

3.2 A motion was made by Director Pelishek, seconded by Alderperson Dean Dekker to approve and present to the Common Council for consideration and approval authorizing the Mayor to execute the 2022 General Contract between Sheboygan County Health & Human Services Department and City of Sheboygan regarding transportation for elderly and disabled individuals. Motion passes.

3.3 A motion was made by Director Pelishek, seconded by Roy Kluss to approve the mobile payment option as presented by Director Muench. Motion Passes.

3.4 Director Muench gave a review and update on current service reductions for Shoreline Metro.

**MOTION TO ADJOURN INTO CLOSED SESSION**

- 4.1 A motion was made by Director Pelishek, seconded by Alderperson Dekker to convene in closed session under exemption provided in Sec. 19.85(1)(e), Wis. Stats., where competitive and bargaining sessions require a closed session related to the possible sale of Parcel No. 59281108311 (Parking Lot 11).  
Roll Call – All Ayes. Motion passes.

**MOTION TO RECONVENE IN OPEN SESSION**

- 5.1 A motion was made by Director Pelishek, seconded by Roy Kluss to reconvene in Open Session. Roll Call – All Ayes. Motion passes.  
A motion was made by Director Pelishek, seconded by Ald. Dekker to approve the sale of Lot 11, accept the offer of \$30,000 and forward to the City Attorney to complete the transaction. Motion passes

**DATE OF NEXT REGULAR MEETING:** March 22, 2022

**ADJOURN** A motion was made by Director Pelishek, seconded by Ald. Mitchell to adjourn the meeting at 6:00 p.m. Motion passes.