

City of Sheboygan
2021-08-17

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CITY OF SHEBOYGAN TRANSIT AND PARKING COMMISSION AUG 17, 2021 MINUTES

Chair Heather Cleveland called the meeting to order at 5: 00 p.m. The Pledge of Allegiance followed.

COMMITTEE MEMBERS PRESENT: Chair Heather Cleveland, Vice-Chair Sara Knaub, Mayor Ryan Sorenson, Alderperson Trey Mitchell, Alderperson Barbara Felde, Alderperson Dean Dekker, Police Chief Christopher Domagalski, Director of Planning and Development Chad Pelishek

COMMITTEE MEMBERS EXCUSED: Roy Kluss

OTHERS IN ATTENDANCE: Chris Garcia, Jeff Agee-Aguayo - Bay Lakes Regional Planning Commission

STAFF/OFFICIALS PRESENT: Director of Parking and Transit Derek Muench, Administrative Coordinator Ann Koeller'; MINUTES A motion was made by Alderperson Trey Mitchell, seconded by Mayor Ryan Sorenson to approve the minutes from the May 18, 2021 meeting. Motion passes.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 A motion was made by Mayor Sorenson, seconded by Alderperson Barbara Felde to approve the Second Quarter 2021 Ridership and Revenue reports for Shoreline Metro and the Parking Utility as presented. Motion passes.

3.2 A motion was made by Mayor Sorenson, seconded by Alderperson Mitchell to approve the Resolution 44 - 21 - 22 A Resolution authorizing the filing of an application with Wisconsin Department of Transportation and authorizing the executing of the contract pertaining to grants for calendar year 2022, under Federal Mass Transit Operating Assistance program, 49 U.S.C. 5307, and State Urban Mass Transit Operating Assistance program, Wis. SS 85.20 and 85.205, as amended. Motion passes.

3.3 A motion was made by Mayor Sorenson, seconded by Alderperson Mitchell to support the 2022 transit budget for Shoreline Metro as presented by Director Derek Muench and recommends inclusion into the City of Sheboygan 2022 Executive Budget. Motion passes.

3.4 A motion was made by Mayor Sorenson, seconded by Alderperson Felde to support the 2022 parking utility budget as presented by Director Muench and recommends inclusion into the City of Sheboygan 2022 Executive Budget. Motion passes.

3.5 Presentation of 2020 FTA Triennial Review Final Report. Shoreline Metro is required to undergo a Federal Transit Administration Triennial Review every three years. The Triennial Review is the FTA's assessment of the City of Sheboygan's compliance with Federal requirements, determined by examining a sample of award management and program implementation practices. It is with great honor that Director Muench announces Shoreline Metro received the Achievement of Excellence for exemplary completion of the U.S. DOT FTA Triennial Review during Fiscal Year 2021. Shoreline Metro had no open final report findings in the areas examined. A motion was made by Mayor Sorenson, seconded by Alderperson Felde to accept and file the FY 2021 City of Sheboygan Triennial Review as presented by Director Muench. Motion passes.

3.6 A motion was made by Mayor Sorenson, seconded by Alderperson Mitchell to approve the Shoreline Metro's 2021 Transit Asset Management (TAM) Plan as presented. Motion passes.

3.7 Introduction to Microtransit Service. Director Muench explains, Microtransit is a form of demand-responsive transportation with highly flexible routing and scheduling utilizing vehicles shared with other customers. This form of transportation is technology-enabled maximizing efficiency and offering a cost-effective solution to customers of all abilities. The use of real-time scheduling and booking of trips, geofenced service areas, shared vehicles and cost-sharing are all characteristics of Microtransit. For Shoreline Metro, this means offering a service that complements fixed route operations and expands on the use of already employed demand-responsive services to provide a more comprehensive and robust public transit system for communities and customers. A motion was made by Chief Christopher Domagalski, seconded by Alderperson Felde to accept and file this report and request Director Muench to continue research of this service model and bring back to the Transit Commission for approval before implementation. Motion passes.

3.8 A motion was made by Mayor Sorenson, seconded by Alderperson Mitchell to approve the Director's report as presented by Director Muench. Motion passes.

DATE OF NEXT REGULAR MEETING: October 19, 2021.

ADJOURN Motion by Mayor Sorenson, seconded by Alderperson Mitchell to adjourn the meeting at 6:15 pm. Motion passes.