

**\*\*\*ATTACHMENTS\*\*\***

651 TRANSIT SYSTEM FUND

DOT CODE	OBJECT DESCRIPTION	ACCOUNT DETAILS	2018 ACTUAL EXPENSES	2019 APPROVED BUDGET	2019 YTD EXPENSES	2019 PROJECTED EXPENSES	2020 EXECUTIVE REQUESTED	2020 EXECUTIVE APPROVED	DIFFERENCE 2020 vs 2019	2020 BUDGET NOTES
<b>65193000 - TRANSIT ADMINISTRATION</b>										
501.02	510110 FULL TIME SALARIES - REGULAR	All Admin Staff (8)	\$330,029.93	\$424,207.04	\$0.00	\$0.00	\$436,163.95	\$436,163.95	\$11,956.91	All Admin Staff (8)
501.02	510111 FULL TIME SALARIES - OVERTIME	Admin OT/Fill-In Dispatcher OT	\$10,572.06	\$6,500.00	\$0.00	\$0.00	\$6,500.00	\$6,500.00	\$0.00	
501.02	510130 TEMPORARY SALARIES - REGULAR		\$2,585.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
504.99	510140 INTERDEPARTMENTAL LABOR	Parking maintaining Transit grounds	\$3,380.46	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00	
502.01	510310 FICA	Social Security	\$20,341.24	\$26,300.84	\$0.00	\$0.00	\$27,042.16	\$27,042.16	\$741.33	All Admin Staff (8)
502.01	510311 MEDICARE	Medicare	\$4,738.02	\$6,151.00	\$0.00	\$0.00	\$6,324.38	\$6,324.38	\$173.38	All Admin Staff (8)
502.02	510320 WI RETIREMENT FUND	Pension	\$92,467.57	\$28,421.87	\$0.00	\$0.00	\$29,441.07	\$29,441.07	\$1,019.19	All Admin Staff (8)
502.03	510340 HEALTH INSURANCE	Health Insurance	\$75,186.03	\$100,583.16	\$0.00	\$0.00	\$103,462.37	\$103,462.37	\$2,879.21	All Admin Staff (8) & 5% Increase for 2020
502.03	510345 HSA CONTRIBUTION	Health Savings contributions	\$4,800.00	\$5,820.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,820.00	Not a benefit in 2020
502.04	510350 DENTAL INSURANCE	Dental Insurance	\$5,047.13	\$6,372.30	\$0.00	\$0.00	\$6,690.92	\$6,690.92	\$318.62	All Admin Staff (8) & 5% Increase for 2020
502.02	510351 UNFUNDED PENSION LIABILITY	Loan to repay WI Pension	\$24,357.00	\$24,357.00	\$0.00	\$0.00	\$24,357.00	\$24,357.00	\$0.00	Reoccurring annually through 2024.
502.05	510360 LIFE INSURANCE	Life Insurance	\$770.80	\$800.00	\$0.00	\$0.00	\$800.00	\$800.00	\$0.00	All Admin Staff (8)
502.05	510399 FRINGE BENEFITS-WLRLI		\$8,770.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
502.08	510400 WORKERS COMPENSATION	Workers Comp	\$500.04	\$500.00	\$0.00	\$0.00	\$500.00	\$500.00	\$0.00	
503.03	521110 FINANCIAL SERVICES FEES		\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$4,000.00	\$0.00	
509.08	521400 ADVERTISING & MARKETING		\$39,616.39	\$32,000.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00	\$12,000.00	
503.03	521560 MEDICAL SERVICES	Pre-employment physicals/drug	\$6,152.60	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$4,000.00	\$0.00	
504.99	521700 SECURITY SERVICES		\$1,677.46	\$500.00	\$0.00	\$0.00	\$500.00	\$500.00	\$0.00	
503.03	521900 CONTRACTED SERVICES	See notes	\$18,393.08	\$14,000.00	\$0.00	\$0.00	\$16,000.00	\$16,000.00	\$2,000.00	Bay-Lake, Bay Towel, Pro-Tec, JSM
504.99	523110 OFFICE EQUIPMENT MAINTENANCE	Ecolane, Printers	\$29,079.12	\$27,000.00	\$0.00	\$0.00	\$27,000.00	\$27,000.00	\$0.00	MBM (\$8,000), Ecolane (\$12,000), Trillium (\$2,000)
505.02	525100 ELECTRIC		\$17,318.25	\$18,000.00	\$0.00	\$0.00	\$18,000.00	\$18,000.00	\$0.00	
505.02	525105 WATER		\$2,760.07	\$1,800.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$700.00	
505.02	525110 SEWER		\$2,106.53	\$3,000.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$500.00	
505.02	525115 STORM WATER		\$130.00	\$130.00	\$0.00	\$0.00	\$130.00	\$130.00	\$0.00	
505.02	525120 TELEPHONE		\$277.63	\$2,500.00	\$0.00	\$0.00	\$500.00	\$500.00	\$2,000.00	
505.02	525125 MOBILE TELEPHONE		\$5,937.30	\$15,000.00	\$0.00	\$0.00	\$19,000.00	\$19,000.00	\$4,000.00	Data plans for MC software; cellular phones and GPS (US Cellular)
505.02	525135 INTERNET		\$550.00	\$550.00	\$0.00	\$0.00	\$550.00	\$550.00	\$0.00	
505.02	525140 GAS - UTILITY		\$17,645.84	\$15,000.00	\$0.00	\$0.00	\$18,000.00	\$18,000.00	\$3,000.00	
509.01	526100 PUBLICATIONS & SUBSCRIPTIONS		\$36.00	\$175.00	\$0.00	\$0.00	\$175.00	\$175.00	\$0.00	
509.01	526110 PROFESSIONAL ORGANIZATIONS	WURTA, TDA, Community Transp.	\$4,828.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00	
509.01	526125 CONFERENCES	All training and travel	\$4,441.81	\$9,500.00	\$0.00	\$0.00	\$6,500.00	\$6,500.00	\$3,000.00	Travel, Training and Conferences
509.08	526150 LEGAL NOTICES		\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	\$250.00	\$0.00	
504.99	530100 OFFICE SUPPLIES		\$5,498.74	\$6,500.00	\$0.00	\$0.00	\$6,500.00	\$6,500.00	\$0.00	
504.99	530210 OPERATING SUPPLIES		\$5,345.05	\$8,000.00	\$0.00	\$0.00	\$8,000.00	\$8,000.00	\$0.00	
504.99	530259 IT SMALL EQUIPMENT	Items under \$2,500	\$4,944.94	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00	\$0.00	Computers, IT equipment
504.99	530260 SAFETY SUPPLIES		\$29.97	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$0.00	Safety improvements, Employee recognition program
504.99	530295 LANDSCAPING SUPPLIES		\$0.00	\$750.00	\$0.00	\$0.00	\$250.00	\$250.00	\$500.00	
506.01	540200 INSURANCE	Facility Insurance	\$4,103.12	\$2,000.00	\$0.00	\$0.00	\$4,000.00	\$4,000.00	\$2,000.00	
506.01	540215 GEN. PUB. OFFICIALS & AUTO	TMI Bus Insurance	\$105,090.00	\$108,129.00	\$0.00	\$0.00	\$108,129.00	\$108,129.00	\$0.00	
503.03	642200 IT EQUIPMENT	Items greater than \$2,500	\$81.28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
503.03	641100 VEHICLES	Capital Vehicle Purchases	\$18,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>65193000 - TRANSIT ADMINISTRATION - TOTAL</b>			<b>\$881,988.46</b>	<b>\$921,297.21</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$926,265.84</b>	<b>\$926,265.84</b>	<b>\$4,968.63</b>	
<b>65193110 - TRANSIT BUS &amp; FACILITY MAINTENANCE</b>										
501.02	510110 FULL TIME SALARIES - REGULAR	Mechanics, Hostlers	\$225,450.93	\$229,850.66	\$0.00	\$0.00	\$234,692.31	\$234,692.31	\$4,841.66	
501.02	510111 FULL TIME SALARIES - OVERTIME		\$2,436.03	\$5,000.00	\$0.00	\$0.00	\$3,500.00	\$3,500.00	\$1,500.00	
501.02	510130 TEMPORARY SALARIES - REGULAR	Hostlers, Cleaners	\$108,188.78	\$114,035.96	\$0.00	\$0.00	\$113,499.27	\$113,499.27	\$536.69	
502.01	510310 FICA		\$19,423.19	\$20,675.60	\$0.00	\$0.00	\$20,929.81	\$20,929.81	\$254.21	
502.01	510311 MEDICARE		\$4,542.54	\$4,986.58	\$0.00	\$0.00	\$5,049.00	\$5,049.00	\$62.42	
502.02	510320 WI RETIREMENT FUND		\$20,951.60	\$21,743.39	\$0.00	\$0.00	\$22,170.34	\$22,170.34	\$426.96	
502.03	510340 HEALTH INSURANCE		\$91,897.49	\$111,412.07	\$0.00	\$0.00	\$115,133.82	\$115,133.82	\$3,721.76	5% Increase in 2020
502.03	510345 HSA CONTRIBUTION	Health Savings contributions	\$7,200.00	\$6,600.00	\$0.00	\$0.00	\$6,600.00	\$6,600.00	\$0.00	
502.04	510350 DENTAL INSURANCE		\$6,967.76	\$7,020.00	\$0.00	\$0.00	\$7,043.07	\$7,043.07	\$23.07	5% Increase for 2020
502.05	510360 LIFE INSURANCE		\$373.81	\$600.00	\$0.00	\$0.00	\$600.00	\$600.00	\$0.00	
502.08	510400 WORKERS COMPENSATION		\$600.00	\$600.00	\$0.00	\$0.00	\$600.00	\$600.00	\$0.00	
502.07	510410 UNEMPLOYMENT COMPENSATION	Unemployment Comp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
502.13	510490 CLOTHING ALLOWANCE	Tool & Shoe Allowance	\$33,258.18	\$3,400.00	\$0.00	\$0.00	\$3,400.00	\$3,400.00	\$0.00	
504.02	521900 CONTRACTED SERVICES	Tire Contract	\$27,271.69	\$40,000.00	\$0.00	\$0.00	\$40,000.00	\$40,000.00	\$0.00	Southside Tire, Bay-Towel, Lanser Towing
503.05	522110 VEHICLE MAINTENANCE		\$17.12	\$10,000.00	\$0.00	\$0.00	\$12,000.00	\$12,000.00	\$2,000.00	OUTSIDE WORK PERFORMED BY THIRD PARTY.
503.05	523310 COMMUNICATION EQUIPMENT MAINTENANCE		\$5,996.11	\$300.00	\$0.00	\$0.00	\$300.00	\$300.00	\$0.00	
504.99	524110 BUILDING EXTERIOR MAINTENANCE		\$9,036.07	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$3,500.00	\$0.00	
504.99	524115 BUILDING EQUIPMENT MAINTENANCE		\$6,096.46	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00	\$0.00	
504.99	524124 HEATING & VENTILATION MAINTENANCE		\$3,426.36	\$200.00	\$0.00	\$0.00	\$200.00	\$200.00	\$0.00	

503.06	524135 JANITORIAL SERVICES	Office, maintenance supplies	\$68.74	\$3,100.00	\$0.00	\$0.00	\$3,100.00	\$3,100.00	\$0.00	
503.99	525150 GARBAGE/RUBBISH REMOVAL		\$0.00	\$500.00	\$0.00	\$0.00	\$100.00	\$100.00	\$400.00	
503.06	530222 CLEANING SUPPLIES		\$4,868.14	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00	\$0.00	
504.01	530235 DIESEL FUEL	Diesel Fuel, Kwik Trip	\$281,782.39	\$420,000.00	\$0.00	\$0.00	\$390,000.00	\$390,000.00	\$30,000.00	
504.99	530240 PROPANE		\$73.20	\$150.00	\$0.00	\$0.00	\$100.00	\$100.00	\$50.00	
504.01	530245 OILS & LUBRICANTS	Lubricants & Oil	\$36,047.49	\$25,000.00	\$0.00	\$0.00	\$25,000.00	\$25,000.00	\$0.00	
504.99	530255 TOOLS & SMALL EQUIPMENT	Tool & Shoe Allowance	\$7,170.44	\$8,000.00	\$0.00	\$0.00	\$8,000.00	\$8,000.00	\$0.00	
504.99	530285 PARTS		\$241,977.19	\$225,000.00	\$0.00	\$0.00	\$225,000.00	\$225,000.00	\$0.00	INTERNAL WORK PERFORMED BY SHORELINE METRO
504.99	530500 FIRE FIGHTING SUPPLIES & SMALL		\$170.00	\$600.00	\$0.00	\$0.00	\$200.00	\$200.00	\$400.00	

65193110 - TRANSIT BUS MAINTENANCE - TOTAL			\$1,145,292	\$1,271,274	\$0	\$0	\$1,249,718	\$1,249,718	-\$21,557	
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<b>65193120 - TRANSIT BUS OPERATIONS</b>										
501.01	510110 FULL TIME SALARIES - REGULAR	All FT drivers	\$765,514.89	\$851,553.70	\$0.00	\$0.00	\$870,582.01	\$870,582.01	\$19,028.32	FT Drivers (Class A)
501.01	510111 FULL TIME SALARIES - OVERTIME		\$33,678.81	\$12,000.00	\$0.00	\$0.00	\$12,000.00	\$12,000.00	\$0.00	OT All Drivers
501.01	510130 TEMPORARY SALARIES - REGULAR	All PT drivers	\$276,758.58	\$255,114.98	\$0.00	\$0.00	\$252,975.64	\$252,975.64	\$2,139.35	PT Drivers (Class B & C)
502.01	510310 FICA		\$66,923.92	\$75,409.19	\$0.00	\$0.00	\$76,571.24	\$76,571.24	\$1,162.05	
502.01	510311 MEDICARE		\$15,651.07	\$14,470.99	\$0.00	\$0.00	\$14,786.94	\$14,786.94	\$315.95	
502.02	510320 WI RETIREMENT FUND		\$66,241.23	\$65,560.76	\$0.00	\$0.00	\$67,494.53	\$67,494.53	\$1,933.77	
502.03	510340 HEALTH INSURANCE		\$203,163.15	\$241,287.28	\$0.00	\$0.00	\$239,045.86	\$239,045.86	\$2,241.42	5% Increase in 2020
502.03	510345 HSA CONTRIBUTION	Health Savings contributions	\$1,500.00	\$15,600.00	\$0.00	\$0.00	\$15,000.00	\$15,000.00	\$600.00	
502.04	510350 DENTAL INSURANCE		\$13,879.34	\$13,956.60	\$0.00	\$0.00	\$15,432.86	\$15,432.86	\$1,476.26	5% Increase for 2020
502.05	510360 LIFE INSURANCE		\$3,071.98	\$2,225.00	\$0.00	\$0.00	\$2,225.00	\$2,225.00	\$0.00	
502.06	510365 ST DISABILITY INSURANCE		\$15,782.52	\$22,924.00	\$0.00	\$0.00	\$22,924.00	\$22,924.00	\$0.00	
502.08	510400 WORKERS COMPENSATION		\$2,600.04	\$2,600.00	\$0.00	\$0.00	\$2,600.00	\$2,600.00	\$0.00	
502.07	510410 UNEMPLOYMENT COMPENSATION		\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00	\$0.00	
502.13	510490 CLOTHING ALLOWANCE	Uniform allowance for drivers	\$12,321.67	\$9,070.00	\$0.00	\$0.00	\$12,000.00	\$12,000.00	\$2,930.00	

65193120 - TRANSIT BUS OPERATIONS - TOTAL			\$1,477,087	\$1,583,272	\$0	\$0	\$1,605,138	\$1,605,138	\$21,866	
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<b>65193130 - TRANSIT - PARATRANSIT</b>										
501.01	510110 FULL TIME SALARIES - REGULAR	Cindy, Joan, Fill in Dispatch	\$80,384.49	\$130,872.00	\$0.00	\$0.00	\$135,053.16	\$135,053.16	\$4,181.16	FT Drivers (Class D)
501.01	510111 FULL TIME SALARIES - OVERTIME		\$3,191.68	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$3,500.00	\$0.00	OT All Drivers
501.01	510130 TEMPORARY SALARIES - REGULAR	All drivers	\$221,265.62	\$98,862.00	\$0.00	\$0.00	\$97,626.24	\$97,626.24	\$1,235.76	PT Drivers (Class E)
502.01	510310 FICA		\$18,539.76	\$14,243.51	\$0.00	\$0.00	\$14,426.12	\$14,426.12	\$182.61	
502.01	510311 MEDICARE		\$4,335.93	\$3,125.04	\$0.00	\$0.00	\$3,167.62	\$3,167.62	\$42.58	
502.02	510320 WI RETIREMENT FUND		\$19,558.26	\$14,439.84	\$0.00	\$0.00	\$14,745.82	\$14,745.82	\$305.98	
502.03	510340 HEALTH INSURANCE		\$27,481.46	\$15,666.82	\$0.00	\$0.00	\$8,225.08	\$8,225.08	\$7,441.74	5% Increase in 2020
502.03	510345 HSA CONTRIBUTION	Health Savings contributions	\$1,800.00	\$600.00	\$0.00	\$0.00	\$600.00	\$600.00	\$0.00	
502.04	510350 DENTAL INSURANCE		\$3,006.68	\$1,854.12	\$0.00	\$0.00	\$1,462.36	\$1,462.36	\$391.76	5% Increase for 2020
502.05	510360 LIFE INSURANCE		\$452.44	\$500.00	\$0.00	\$0.00	\$500.00	\$500.00	\$0.00	
502.08	510400 WORKERS COMPENSATION		\$150.00	\$150.00	\$0.00	\$0.00	\$150.00	\$150.00	\$0.00	
502.07	510410 UNEMPLOYMENT COMPENSATION		\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$500.00	\$0.00	

65193130 - TRANSIT - PARATRANSIT - TOTAL			\$380,166.32	\$284,313.32	\$0.00	\$0.00	\$279,956.39	\$279,956.39	\$4,356.93	
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TOTAL TRANSIT UTILITY FUND EXPENSE			\$3,884,533.69	\$4,060,157.28	\$0.00	\$0.00	\$4,061,077.95	\$4,061,077.95	\$920.67	
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**651 TRANSIT SYSTEM FUND**

DOT CODE	OBJECT DESCRIPTION	ACCOUNT DETAILS	2018 ACTUAL REVENUE	2019 APPROVED BUDGET	2019 YTD BUDGET	2019 PROJECTED REVENUES	2020 EXECUTIVE REQUESTED	2020 EXECUTIVE APPROVED	DIFFERENCE 2020 vs 2019	2020 BUDGET NOTES
65193000 - TRANSIT REVENUES										
Exhibit I	411100 REAL ESTATE TAXES	General Tax Levy	\$511,547.00	\$511,547.00	\$0.00	\$0.00	\$519,515.00	\$519,515.00	\$7,968.00	Same
Exhibit H	431401 FEDERAL SUBSIDY	Federal Portion	\$1,170,891.00	\$1,176,710.97	\$0.00	\$0.00	\$1,153,325.48	\$1,153,325.48	\$23,385.49	Estimated
450	431406 HUD SUBSIDY	Grant from City	\$0.00	\$42,493.00	\$0.00	\$0.00	\$42,493.00	\$42,493.00	\$0.00	Projected
	434211 STATE GRANT (85.205)	Grant from State	\$42,500.00	\$44,442.00	\$0.00	\$0.00	\$43,194.00	\$43,194.00	\$1,248.00	Estimated based on 2019
Exhibit H	434401 STATE TRANSIT SUBSIDY	State Portion	\$917,899.00	\$979,029.46	\$0.00	\$0.00	\$959,572.61	\$959,572.61	\$19,456.85	Estimated
Exhibit I	437221 INTERGOVERNMENTAL REVENUE	85.21 County Funds	\$326,474.00	\$326,474.00	\$0.00	\$0.00	\$331,421.00	\$331,421.00	\$4,947.00	Increase in 2019 per DOT
Exhibit I	437401 KOHLER SUBSIDY	Kohler Portion (1.2%)	\$11,572.00	\$12,151.00	\$0.00	\$0.00	\$13,366.00	\$13,366.00	\$1,215.00	Return to '14 Levels
Exhibit I	437406 SHEBOYGAN FALLS SUBSIDY	Sheb Falls Portion (3.6%)	\$33,503.00	\$35,178.00	\$0.00	\$0.00	\$38,696.00	\$38,696.00	\$3,518.00	Return to '14 Levels
Exhibit I	437408 SHEBOYGAN AREA SCHOOL DISTRICT		\$45,000.00	\$90,000.00	\$0.00	\$0.00	\$90,000.00	\$90,000.00	\$0.00	School district agreement
	441116 JURY/WITNESS FEES		\$13.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
401.01	449521 FAREBOX FARES	All Farebox Cash Fares	\$246,145.64	\$240,000.00	\$0.00	\$0.00	\$240,000.00	\$240,000.00	\$0.00	School district agreement
	449526 SUMMER FREEDOM		\$600.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
401.01	449535 MONTHLY BUS PASSES	Monthly Pass Sales	\$154,381.30	\$125,000.00	\$0.00	\$0.00	\$140,000.00	\$140,000.00	\$15,000.00	
401.05	449541 ADA FARES	Agency Fares (City)	\$203,071.40	\$270,000.00	\$0.00	\$0.00	\$250,000.00	\$250,000.00	\$20,000.00	Increase to Agency Fare (\$15.20 to \$17.00)
401.05	449546 ADRA FARES	Agency Fares (County)	\$36,752.10	\$42,000.00	\$0.00	\$0.00	\$42,000.00	\$42,000.00	\$0.00	Increase to Agency Fare (\$15.20 to \$17.00)
	449801 STATION CONCESSIONS		\$92.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
406.03	449806 ADVERTISING	Revenue from bus ads	\$32,400.00	\$32,000.00	\$0.00	\$0.00	\$32,000.00	\$32,000.00	\$0.00	
407.99	449911 RECYCLED MATERIALS	Scrap metal	\$91.78	\$901.00	\$0.00	\$0.00	\$900.00	\$900.00	\$1.00	
-	451301 DAMAGE FEES	Asset damage revenue	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00	
407.04	461101 INTEREST ON INVESTMENTS		\$33,426.35	\$10,000.00	\$0.00	\$0.00	\$30,000.00	\$30,000.00	\$20,000.00	

407.03	462115 OTHER CITY RENTALS	Parking Utility Revenue	\$70,200.00	\$70,200.00	\$0.00	\$0.00	\$70,200.00	\$70,200.00	\$0.00
-	469101 SALE OF EQUIPMENT	Sale of capital assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
-	469501 CASH OVER/SHORT		\$0.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
407.99	469918 INSURANCE REBATE	TMI Premium Rebate	\$55,993.00	\$42,000.00	\$0.00	\$0.00	\$50,000.00	\$50,000.00	\$8,000.00
407.99	469999 OTHER MISCELLANEOUS REV		\$4,801.55	\$5,030.85	\$0.00	\$0.00	\$9,395.00	\$9,395.00	\$4,364.15
	65193000 - TRANSIT REVENUES - TOTAL		\$3,897,355.57	\$4,060,157.28	\$0.00	\$0.00	\$4,061,078.09	\$4,061,078.09	
	TOTAL TRANSIT UTILITY FUND REVENUE		\$3,897,355.57	\$4,060,157.28	\$0.00	\$0.00	\$4,061,078.09	\$4,061,078.09	\$920.81 *State/Federal estimated at 54.0% according to WisDOT in 2019.

**BUDGET ALLOCATIONS AS PROJECTED**

	2020	2020 Notes
<b>2020 PROJECTED EXPENSES</b>		
Expense Sub-Total	\$4,061,078	Increase due to wage increases/health insurance
Contra Expenses	\$93,194	85.205/Insurance dividend
<b>TOTAL OPERATING EXPENSES</b>	<b>\$3,967,884</b>	
<b>2020 PROJECTED REVENUES</b>		
Fares Sub-Total	\$672,000	Same
Aux Trans Sub-Total	\$32,000	Same
Non Trans Sub-Total	\$115,495	Same
Other Revenue	\$42,493	HUD
<b>TOTAL OPERATING REVENUES</b>	<b>\$861,988</b>	
Total Ineligible Revenues	\$42,493	HUD
<b>WISDOT RECOGNIZED REVENUES</b>	<b>\$819,495</b>	
<b>PROJECTED OPERATING ASSISTANCE</b>		
Recognized Expenses	\$3,967,884	
Recognized Revenues	\$819,495	\$959,573
Projected Deficit	\$3,148,389	\$1,153,325
Estimated Federal/State Share*	\$2,112,898	53.25% combined
<b>Projected Local Share</b>	<b>\$1,035,491</b>	
<b>LOCAL SHARE</b>		
85.21 Funds	\$331,421	
Village of Kohler	\$13,366	
City of Sheboygan Falls	\$38,696	Personnel
City of Sheboygan	\$519,515	Non-Personnel
HUD	\$42,493	
Sheboygan Area School Dist.	\$90,000	
<b>TOTAL LOCAL SHARE</b>	<b>\$1,035,491</b>	
<b>NET</b>	<b>\$0</b>	

\*Fed/State portion estimated at 53.58% in 2019 according to estimates provided by WisDOT.

**CITY OF SHEBOYGAN**

**REQUEST FOR TRANSIT COMMISSION CONSIDERATION**

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**ITEM DESCRIPTION:** 3.1 Presentation of 2020 Transit Budget

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**REPORT PREPARED BY:** Derek Muench, Director of Transit & Parking

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**REPORT DATE:** 7/10/19

**MEETING DATE:** 7/16/19

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**FISCAL SUMMARY:**

Budget Line Item: N/A  
Budget Summary: N/A  
Budgeted Expenditure: N/A  
Budgeted Revenue: N/A

**STATUTORY REFERENCE:**

Wisconsin Statutes: N/A  
Municipal Code: N/A

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**BACKGROUND / ANALYSIS:**

Shoreline Metro has submitted its 2020 budget for Transit Commission review. The budget has been submitted to the City of Sheboygan Finance Director and City Administrator for review and incorporation into the City's 2020 Executive Budget.

**STAFF COMMENTS:**

The Director of Transit & Parking has assembled the transit budget for 2020 and submitted for the review of the Transit Commission. Budget highlights include health insurance contributions being funded by transit, an estimated 5% increase in health insurance costs and 2% wage increases for represented employees. Also the budget contains a second year of the SASD agreement at \$90,000 as local share support.

Overall, the budget increases by less than \$1,000 from 2019. Expected funding through state and federal mass transit aids are expected to drop again. In 2019, the combined funding is 53.56%. A conservative 53.25% was used to construct the 2020 budget as the next state budget includes a 2% increase in mass transit operating assistance. Further adjustments to revenues were made as well. There are no expected changes to personnel, staffing, routes or service levels in 2020.

**ACTION REQUESTED:**

Motion to accept the 2020 transit budget as presented by the Director of Transit & Parking.

**ATTACHMENTS:**

- I. 2020 Transit Budget;

2019 MASTER PARKING BUDGET

650 PARKING UTILITY FUND

530 PARK DEPARTMENT

5312 PARK DEPARTMENT - HARBOR CENTRE

		2018	2019	2019	2020	2020	2019 to 2020	
		ACTUAL	APPROVED	PROJECTED	REQUESTED	APPROVED	CHANGE	DETAILS
65053120	510110	\$705.20	\$450.00	\$450.00	\$450.00	\$450.00	\$0.00	
65053120	510130	\$525.90	\$110.00	\$110.00	\$110.00	\$110.00	\$0.00	
65053120	510310	\$74.68	\$30.00	\$30.00	\$30.00	\$30.00	\$0.00	
65053120	510311	\$17.45	\$7.00	\$7.00	\$7.00	\$7.00	\$0.00	
65053120	510320	\$47.21	\$28.00	\$28.00	\$28.00	\$28.00	\$0.00	
65053120	510340	\$192.33	\$160.00	\$160.00	\$160.00	\$160.00	\$0.00	
65053120	510345	\$12.65	\$27.00	\$27.00	\$0.00	\$0.00	\$27.00	
65053120	510350	\$5.83	\$15.00	\$15.00	\$15.00	\$15.00	\$0.00	
65053120	510351	\$0.00	\$30.00	\$30.00	\$30.00	\$30.00	\$0.00	
65053120	510360	\$0.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
65053120	524110	\$0.00	\$500.00	\$500.00	\$500.00	\$500.00	\$0.00	
65053120	528150	\$423.00	\$125.00	\$125.00	\$200.00	\$200.00	\$75.00	
65053120	530295	\$1,760.00	\$1,200.00	\$1,200.00	\$1,500.00	\$1,500.00	\$300.00	
<b>TOTAL PARK DEPARTMENT</b>		<b>\$3,764.38</b>	<b>\$2,682.00</b>	<b>\$2,682.00</b>	<b>\$3,030.00</b>	<b>\$3,030.00</b>	<b>\$348.00</b>	
Personal Services		\$1,581.38	\$857.00	\$857.00	\$830.00	\$830.00	\$27.00	
Non-Personal Services		\$2,183.00	\$1,825.00	\$1,825.00	\$2,200.00	\$2,200.00	\$375.00	

600 CITY DEVELOPMENT

6110 CITY DEVELOPMENT - INDUSTRIAL PARK

		2018	2019	2019	2020	2020	2019 to 2020	
		ACTUAL	APPROVED	PROJECTED	REQUESTED	APPROVED	CHANGE	DETAILS
65061100	510110	\$3,131.96	\$2,800.00	\$2,800.00	\$2,800.00	\$2,800.00	\$0.00	
65061100	510130	\$1,303.39	\$1,200.00	\$1,200.00	\$1,000.00	\$1,000.00	\$200.00	
65061100	510310	\$257.20	\$300.00	\$300.00	\$300.00	\$300.00	\$0.00	
65061100	510311	\$60.13	\$60.00	\$60.00	\$60.00	\$60.00	\$0.00	
65061100	510320	\$209.81	\$200.00	\$200.00	\$200.00	\$200.00	\$0.00	
65061100	510340	\$1,649.74	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$0.00	
65061100	510345	\$39.43	\$21.00	\$21.00	\$0.00	\$0.00	\$21.00	
65061100	510350	\$85.86	\$75.00	\$75.00	\$75.00	\$75.00	\$0.00	
65061100	510351	\$558.96	\$559.00	\$559.00	\$559.00	\$559.00	\$0.00	
65061100	510360	\$1.23	\$2.00	\$2.00	\$2.00	\$2.00	\$0.00	
65061100	524110	\$0.00	\$750.00	\$750.00	\$1,000.00	\$1,000.00	\$250.00	
65061100	528150	\$531.00	\$450.00	\$450.00	\$450.00	\$450.00	\$0.00	
65061100	530210	\$0.00	\$100.00	\$100.00	\$0.00	\$0.00	\$100.00	
65061100	530295	\$1,500.00	\$100.00	\$100.00	\$350.00	\$350.00	\$250.00	
<b>TOTAL CITY DEVELOPMENT</b>		<b>\$9,328.71</b>	<b>\$7,817.00</b>	<b>\$7,817.00</b>	<b>\$7,996.00</b>	<b>\$7,996.00</b>	<b>\$179.00</b>	
Personal Services		\$7,297.71	\$6,417.00	\$6,417.00	\$6,196.00	\$6,196.00	\$221.00	
Non-Personal Services		\$2,031.00	\$1,400.00	\$1,400.00	\$1,800.00	\$1,800.00	\$400.00	

940 PARKING ASSESSMENT DISTRICT 1

9400 PARKING UTILITY - PAD 1 ADMIN

		2018	2019	2019	2020	2020	2019 to 2020	
		ACTUAL	APPROVED	PROJECTED	REQUESTED	APPROVED	CHANGE	DETAILS
65094001	463301	\$8,290.74	\$55,400.00	\$55,400.00	\$48,575.00	\$48,575.00	\$6,825.00	

65094001__	510110__	FULL TIME SALARIES - REGULAR	\$16,991.46	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$0.00	
65094001__	510111__	FULL TIME SALARIES - OVERTIME	\$0.00	\$150.00	\$150.00	\$150.00	\$150.00	\$0.00	
65094001__	510130__	TEMPORARY SALARIES - REGULAR	\$5,848.73	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	
65094001__	510140__	INTERDEPARTMENTAL LABOR	\$0.00	\$100.00	\$100.00	\$100.00	\$100.00	\$0.00	
65094001__	510310__	FICA	\$1,344.83	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	
65094001__	510311__	MEDICARE	\$314.49	\$300.00	\$300.00	\$300.00	\$300.00	\$0.00	
65094001__	510320__	WI RETIREMENT FUND	\$1,136.96	\$2,500.00	\$2,500.00	\$2,700.00	\$2,700.00	\$200.00	
65094001__	510340__	HEALTH INSURANCE	\$7,559.79	\$17,500.00	\$17,500.00	\$17,550.00	\$17,550.00	\$50.00	
65094001__	510345__	HSA CONTRIBUTION	\$984.25	\$1,100.00	\$1,100.00	\$0.00	\$0.00	\$1,100.00	
65094001__	510350__	DENTAL INSURANCE	\$422.43	\$900.00	\$900.00	\$900.00	\$900.00	\$0.00	
65061100__	510351__	UNFUNDED PENSION LIABILITY	\$0.00	\$500.00	\$500.00	\$500.00	\$500.00	\$0.00	
65094001__	510360__	LIFE INSURANCE	\$3.88	\$100.00	\$100.00	\$100.00	\$100.00	\$0.00	
65094001__	510400__	WORKERS COMPENSATION	\$99.96	\$100.00	\$100.00	\$100.00	\$100.00	\$0.00	
65094001__	510410__	UNEMPLOYMENT COMPENSATION	\$0.00	\$100.00	\$100.00	\$0.00	\$0.00	\$100.00	
65094001__	521100__	BANKING FEES	\$916.96	\$300.00	\$300.00	\$900.00	\$900.00	\$600.00	
65094001__	521110__	FINANCIAL SERVICES FEES	\$624.19	\$500.00	\$500.00	\$500.00	\$500.00	\$0.00	
65094001__	524110__	BUILDING EXTERIOR MAINTENANCE	\$36,500.04	\$32,000.00	\$32,000.00	\$32,000.00	\$32,000.00	\$0.00	
65094001__	524220__	SNOW REMOVAL SERVICES	\$19,720.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$0.00	
65094001__	525100__	ELECTRIC	\$3,586.67	\$3,000.00	\$3,000.00	\$3,500.00	\$3,500.00	\$500.00	
65094001__	525120__	TELEPHONE	\$696.77	\$500.00	\$500.00	\$700.00	\$700.00	\$200.00	
65094001__	526150__	LEGAL NOTICES	\$34.43	\$100.00	\$100.00	\$50.00	\$50.00	\$50.00	
65094001__	528150__	VEHICLE RENTAL	\$9,407.50	\$6,000.00	\$6,000.00	\$7,500.00	\$7,500.00	\$1,500.00	
65094001__	530100__	OFFICE SUPPLIES	\$26.32	\$200.00	\$200.00	\$50.00	\$50.00	\$150.00	
65094001__	530210__	OPERATING SUPPLIES	\$2,512.05	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	
65094001__	530295__	LANDSCAPING SUPPLIES	\$16,041.31	\$2,500.00	\$2,500.00	\$3,000.00	\$3,000.00	\$500.00	Christmas Lighting, Otter Creek, Weed Killer, Plants
65094001__	530300__	GARDEN SUPPLIES	\$0.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	Flowers/Planters
65094001__	641200__	LIGHT EQUIPMENT	\$479.88	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$0.00	
65094002__	443405__	MISCELLANEOUS STALL RENTAL	\$3,219.87	\$3,000.00	\$3,000.00	\$3,300.00	\$3,300.00	\$300.00	
65094002__	443705__	LOT METERS	\$173.89	\$200.00	\$200.00	\$175.00	\$175.00	\$25.00	
65094003__	443405__	MISCELLANEOUS STALL RENTAL	\$1,228.44	\$1,300.00	\$1,300.00	\$1,300.00	\$1,300.00	\$0.00	
65094003__	443705__	LOT METERS	\$58.87	\$50.00	\$50.00	\$50.00	\$50.00	\$0.00	
65094004__	443405__	LOT METERS	\$21,405.05	\$20,000.00	\$20,000.00	\$24,000.00	\$24,000.00	\$4,000.00	
65094005__	443705__	MISCELLANEOUS STALL RENTAL	\$10,625.52	\$12,000.00	\$12,000.00	\$13,000.00	\$13,000.00	\$1,000.00	
65094013__	443705__	MISCELLANEOUS STALL RENTAL	\$20,546.98	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	
65094014__	443405__	LOT METERS	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	
65094014__	443705__	MISCELLANEOUS STALL RENTAL	\$36,314.26	\$30,000.00	\$30,000.00	\$35,000.00	\$35,000.00	\$5,000.00	
65094014__	525135__	INTERNET	\$1,286.02	\$0.00	\$1,300.00	\$1,300.00	\$1,300.00	\$1,300.00	
65094017__	443705__	MISCELLANEOUS STALL RENTAL	\$8,513.74	\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00	\$0.00	
65094018__	443705__	MISCELLANEOUS STALL RENTAL	\$13,757.14	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	
<b>TOTAL PARKING UTILITY - PAD 1 ADMIN</b>									
		<b>Expenses</b>	<b>\$126,538.92</b>	<b>\$172,950.00</b>	<b>\$174,250.00</b>	<b>\$176,400.00</b>	<b>\$176,400.00</b>	<b>\$3,450.00</b>	
		<b>Revenues</b>	<b>\$124,134.50</b>	<b>\$172,950.00</b>	<b>\$172,950.00</b>	<b>\$176,400.00</b>	<b>\$176,400.00</b>	<b>\$3,450.00</b>	
		<b>Personal Services</b>	<b>\$34,706.78</b>	<b>\$70,850.00</b>	<b>\$70,850.00</b>	<b>\$69,900.00</b>	<b>\$69,900.00</b>	<b>\$950.00</b>	
		<b>Non-Personal Services</b>	<b>\$90,066.24</b>	<b>\$95,100.00</b>	<b>\$95,100.00</b>	<b>\$98,200.00</b>	<b>\$98,200.00</b>	<b>\$3,100.00</b>	

950 PARKING UTILITY

9500 PARKING UTILITY - ADMINISTRATION

	2018	2019	2019	2020	2020	2019 to 2020		
	ACTUAL	APPROVED	PROJECTED	REQUESTED	APPROVED	CHANGE	DETAILS	
65095000__	443901__	HOOD RENTALS	\$1,631.85	\$6,000.00	\$6,000.00	\$2,000.00	\$2,000.00	\$4,000.00
65095000__	449201__	EQUIPMENT RENTALS	\$27,582.84	\$20,325.00	\$20,325.00	\$22,400.00	\$22,400.00	\$2,075.00
65095000__	461101__	INTEREST	\$1,213.26	\$3,500.00	\$3,500.00	\$1,200.00	\$1,200.00	\$2,300.00
65095000__	469101__	EQUIPMENT SALES	\$4,374.21	\$1,473.00	\$1,473.00	\$1,500.00	\$1,500.00	\$27.00
65095000__	510110__	FULL TIME SALARIES - REGULAR	\$70,702.91	\$50,696.00	\$50,696.00	\$50,700.00	\$50,700.00	\$4.00
65095000__	510111__	FULL TIME SALARIES - OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

65095000	510130	TEMPORARY SALARIES - REGULAR	\$6,823.54	\$1,190.00	\$1,190.00	\$1,190.00	\$1,190.00	\$0.00	
65095000	510310	FICA	\$4,591.11	\$2,200.00	\$2,200.00	\$2,200.00	\$2,200.00	\$0.00	
65095000	510311	MEDICARE	\$1,073.81	\$927.00	\$927.00	\$927.00	\$927.00	\$0.00	
65095000	510320	WI RETIREMENT FUND	\$5,038.22	\$3,576.00	\$3,576.00	\$3,553.00	\$3,553.00	\$23.00	
65095000	510340	HEALTH INSURANCE	\$22,395.24	\$20,538.00	\$20,538.00	\$20,538.00	\$20,538.00	\$0.00	
65095000	510341	RETIREE HEALTH INSURANCE	\$10,127.76	\$11,141.00	\$11,141.00	\$10,200.00	\$10,200.00	\$941.00	Mark on plan through Oct 2021
65095000	510345	HSA CONTRIBUTION	\$959.70	\$872.00	\$872.00	\$0.00	\$0.00	\$872.00	
65095000	510350	DENTAL INSURANCE	\$1,202.83	\$1,339.00	\$1,339.00	\$1,339.00	\$1,339.00	\$0.00	
65095000	510351	UNFUNDED PENSION LIABILITY	\$560.04	\$30.00	\$30.00	\$30.00	\$30.00	\$0.00	
65095000	510360	LIFE INSURANCE	\$24.80	\$124.00	\$124.00	\$124.00	\$124.00	\$0.00	
65095000	510399	FRINGE BENEFITS	\$408.00	\$0.00	\$0.00	\$464.00	\$464.00	\$464.00	
65095000	510400	WORKERS COMPENSATION	\$200.04	\$200.00	\$200.00	\$200.00	\$200.00	\$0.00	
65095000	510410	UNEMPLOYMENT COMPENSATION	\$0.00	\$50.00	\$50.00	\$0.00	\$0.00	\$50.00	
65095000	521110	FINANCIAL SERVICES FEES	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$0.00	
65095000	521560	MEDICAL SERVICES	\$0.00	\$50.00	\$50.00	\$0.00	\$0.00	\$50.00	
65095000	522110	VEHICLE MAINTENANCE	\$7,023.58	\$5,000.00	\$5,000.00	\$6,000.00	\$6,000.00	\$1,000.00	
65095000	524110	BUILDING EXTERIOR MAINTENANCE	\$25,106.91	\$27,350.00	\$27,350.00	\$29,250.00	\$29,250.00	\$1,900.00	
65095000	524220	SNOW REMOVAL SERVICES	\$18,030.00	\$15,000.00	\$15,000.00	\$18,000.00	\$18,000.00	\$3,000.00	
65095000	525100	ELECTRIC	\$925.51	\$750.00	\$750.00	\$925.00	\$925.00	\$175.00	
65095000	525105	WATER	\$0.00	\$25.00	\$25.00	\$0.00	\$0.00	\$25.00	
65095000	525125	MOBILE PHONE	\$178.85	\$240.00	\$240.00	\$200.00	\$200.00	\$40.00	
65095000	526130	TRAINING	\$0.00	\$400.00	\$400.00	\$250.00	\$250.00	\$150.00	
65095000	526150	LEGAL NOTICE	\$0.00	\$50.00	\$50.00	\$0.00	\$0.00	\$50.00	
65095000	528150	VEHICLE RENTAL	\$10,356.84	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	
65095000	530100	OFFICE SUPPLIES	\$316.00	\$250.00	\$250.00	\$250.00	\$250.00	\$0.00	
65095000	530210	OPERATING SUPPLIES	\$9,531.65	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	
65095000	530230	GASOLINE	\$1,963.64	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00	\$500.00	
65095000	530250	SAND & SALT	\$0.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$0.00	
65095000	530295	LANDSCAPING SUPPLIES	\$5,977.89	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	
65095000	530300	GARDEN SUPPLIES	\$0.00	\$3,000.00	\$3,000.00	\$4,500.00	\$4,500.00	\$1,500.00	Flowers/Planters
65095000	540200	INSURANCE	\$262.17	\$400.00	\$400.00	\$275.00	\$275.00	\$125.00	
65095000	540215	GEN. PUB. OFFICIALS & AUTO	\$385.00	\$500.00	\$500.00	\$385.00	\$385.00	\$115.00	
65095000	631200	STREET IMPROVEMENTS	\$3,154.55	\$6,000.00	\$6,000.00	\$7,000.00	\$7,000.00	\$1,000.00	
65095000	641200	LIGHT EQUIPMENT	\$18,157.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	Capital Purchases
65095007	443405	LOT METERS	\$2,634.07	\$1,500.00	\$1,500.00	\$2,700.00	\$2,700.00	\$1,200.00	Lot 7
65095007	443705	MISCELLANEOUS STALL RENTAL	\$11,019.93	\$11,500.00	\$11,500.00	\$12,000.00	\$12,000.00	\$500.00	Lot 7
65095008	443705	MISCELLANEOUS STALL RENTAL	\$7,889.28	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	
65095009	443405	LOT METERS	\$3,042.51	\$2,900.00	\$2,900.00	\$3,000.00	\$3,000.00	\$100.00	
65095009	443705	MISCELLANEOUS STALL RENTAL	\$12,946.59	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	
65095010	443705	MISCELLANEOUS STALL RENTAL	\$3,071.08	\$3,200.00	\$3,200.00	\$3,000.00	\$3,000.00	\$200.00	
65095011	443705	MISCELLANEOUS STALL RENTAL	\$3,385.73	\$2,500.00	\$2,500.00	\$3,200.00	\$3,200.00	\$700.00	Lot 8
65095060	443705	MISCELLANEOUS STALL RENTAL	\$82.46	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Lot 9
65095090	443201	STREET METERS	\$101,373.19	\$95,000.00	\$95,000.00	\$105,000.00	\$105,000.00	\$10,000.00	Lot 9
65095091	443201	STREET METERS	\$25,350.65	\$28,000.00	\$28,000.00	\$26,000.00	\$26,000.00	\$2,000.00	
<b>TOTAL PARKING UTILITY - CITY LOTS</b>									
		<b>Expenses</b>	<b>\$225,977.59</b>	<b>\$198,898.00</b>	<b>\$198,898.00</b>	<b>\$205,000.00</b>	<b>\$205,000.00</b>	<b>\$6,102.00</b>	
		<b>Revenues</b>	<b>\$205,597.65</b>	<b>\$198,898.00</b>	<b>\$198,898.00</b>	<b>\$205,000.00</b>	<b>\$205,000.00</b>	<b>\$6,102.00</b>	
		<b>Personal Services</b>	<b>\$124,108.00</b>	<b>\$92,883.00</b>	<b>\$92,883.00</b>	<b>\$91,465.00</b>	<b>\$91,465.00</b>	<b>\$1,418.00</b>	
		<b>Non-Personal Services</b>	<b>\$80,558.04</b>	<b>\$80,015.00</b>	<b>\$80,015.00</b>	<b>\$86,535.00</b>	<b>\$86,535.00</b>	<b>\$6,520.00</b>	
960 PAD 2 - RIVERFRONT									
-----									
<b>9600 PARKING UTILITY - PAD 2 ADMIN</b>			<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2019 to 2020</b>	
-----			<b>ACTUAL</b>	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>	<b>APPROVED</b>	<b>CHANGE</b>	<b>DETAILS</b>
65096000	463301	PARKING DISTRICT ASSESSMENT	\$44,501.07	\$41,942.00	\$41,942.00	\$42,362.00	\$42,362.00	\$420.00	

65096000__	469999__	OTHER MISCELLANEOUS REV	\$3,399.85	\$5,000.00	\$5,000.00	\$4,000.00	\$4,000.00	\$1,000.00
65096000__	510110__	FULL TIME SALARIES - REGULAR	\$7,122.92	\$8,000.00	\$8,000.00	\$9,250.00	\$9,250.00	\$1,250.00
65096000__	510111__	FULL TIME SALARIES - OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
65096000__	510130__	TEMPORARY SALARIES - REGULAR	\$4,898.43	\$6,000.00	\$6,000.00	\$4,300.00	\$4,300.00	\$1,700.00
65096000__	510310__	FICA	\$713.69	\$800.00	\$800.00	\$700.00	\$700.00	\$100.00
65096000__	510311__	MEDICARE	\$166.85	\$200.00	\$200.00	\$170.00	\$170.00	\$30.00
65096000__	510320__	WI RETIREMENT FUND	\$476.90	\$550.00	\$550.00	\$550.00	\$550.00	\$0.00
65096000__	510340__	HEALTH INSURANCE	\$3,330.10	\$2,900.00	\$2,900.00	\$4,100.00	\$4,100.00	\$1,200.00
65096000__	510345__	HSA CONTRIBUTION	\$249.97	\$340.00	\$340.00	\$0.00	\$0.00	\$340.00
65096000__	510350__	DENTAL INSURANCE	\$166.56	\$200.00	\$200.00	\$240.00	\$240.00	\$40.00
65096000__	510360__	LIFE INSURANCE	\$2.10	\$2.00	\$2.00	\$2.00	\$2.00	\$0.00
65096000__	510400__	WORKERS COMPENSATION	\$50.04	\$50.00	\$50.00	\$50.00	\$50.00	\$0.00
65096000__	524110__	BUILDING EXTERIOR MAINTENANCE	\$5,130.00	\$5,200.00	\$5,200.00	\$5,200.00	\$5,200.00	\$0.00
65096000__	524220__	SNOW REMOVAL SERVICES	\$19,114.75	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$0.00
65096000__	525100__	ELECTRIC	\$979.32	\$700.00	\$700.00	\$800.00	\$800.00	\$100.00
65096000__	528150__	VEHICLE RENTAL	\$4,817.50	\$4,000.00	\$4,000.00	\$4,500.00	\$4,500.00	\$500.00
65096000__	530210__	OPERATING SUPPLIES	\$8,531.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
65096000__	530295__	LANDSCAPING SUPPLIES	\$940.91	\$4,500.00	\$4,500.00	\$3,000.00	\$3,000.00	\$1,500.00
65096000__	530300__	GARDEN SUPPLIES	\$0.00	\$500.00	\$500.00	\$500.00	\$500.00	\$0.00

Flowers/Planters

**TOTAL PARKING UTILITY - RIVERFRONT**

<b>Expenses</b>	\$56,691.04	\$46,942.00	\$46,942.00	\$46,362.00	\$46,362.00	\$580.00
<b>Revenues</b>	\$47,900.92	\$46,942.00	\$46,942.00	\$46,362.00	\$46,362.00	\$580.00
<b>Personal Services</b>	\$17,177.56	\$19,042.00	\$19,042.00	\$19,362.00	\$19,362.00	\$320.00
<b>Non-Personal Services</b>	\$39,513.48	\$27,900.00	\$27,900.00	\$27,000.00	\$27,000.00	\$900.00

970 PAD 4 - S 12th STREET

**9700 PARKING UTILITY - PAD 4 ADMIN**

			2018	2019	2019	2020	2020	2019 to 2020	
			ACTUAL	APPROVED	PROJECTED	REQUESTED	APPROVED	CHANGE	DETAILS
65097000__	463301__	PARKING DISTRICT ASSESSMENT	\$6,107.44	\$10,821.00	\$10,821.00	\$12,046.00	\$12,046.00	\$1,225.00	
65097000__	510110__	FULL TIME SALARIES - REGULAR	\$1,093.44	\$1,200.00	\$1,200.00	\$2,500.00	\$2,500.00	\$1,300.00	
65097000__	510111__	FULL TIME SALARIES - OVERTIME	\$511.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
65097000__	510130__	TEMPORARY SALARIES - REGULAR	\$94.58	\$800.00	\$800.00	\$800.00	\$800.00	\$0.00	
65097000__	510310__	FICA	\$22.11	\$110.00	\$110.00	\$110.00	\$110.00	\$0.00	
65097000__	510311__	MEDICARE	\$73.19	\$25.00	\$25.00	\$25.00	\$25.00	\$0.00	
65097000__	510320__	WI RETIREMENT FUND	\$520.44	\$75.00	\$75.00	\$150.00	\$150.00	\$75.00	
65097000__	510340__	HEALTH INSURANCE	\$60.26	\$400.00	\$400.00	\$400.00	\$400.00	\$0.00	
65097000__	510345__	HSA CONTRIBUTION	\$27.69	\$80.00	\$80.00	\$0.00	\$0.00	\$80.00	
65097000__	510350__	DENTAL INSURANCE	\$0.36	\$30.00	\$30.00	\$60.00	\$60.00	\$30.00	
65097000__	510360__	LIFE INSURANCE	\$50.04	\$1.00	\$1.00	\$1.00	\$1.00	\$0.00	
65097000__	510400__	WORKERS COMPENSATION	\$0.00	\$50.00	\$50.00	\$0.00	\$0.00	\$50.00	
65097000__	510410__	UNEMPLOYMENT COMPENSATION	\$0.00	\$50.00	\$50.00	\$0.00	\$0.00	\$50.00	
65097000__	524110__	BUILDING EXTERIOR MAINTENANCE	\$699.96	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	
65097000__	524220__	SNOW REMOVAL SERVICES	\$2,063.00	\$5,500.00	\$5,500.00	\$5,500.00	\$5,500.00	\$0.00	
65097000__	528150__	VEHICLE RENTAL	\$936.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	
<b>TOTAL PARKING UTILITY - PAD 4 ADMIN</b>									
<b>Expenses</b>			\$6,153.05	\$10,821.00	\$10,821.00	\$12,046.00	\$12,046.00	\$1,225.00	
<b>Revenues</b>			\$6,107.44	\$10,821.00	\$10,821.00	\$12,046.00	\$12,046.00	\$1,225.00	
<b>Personal Services</b>			\$2,454.09	\$2,821.00	\$2,821.00	\$4,046.00	\$4,046.00	\$1,225.00	
<b>Non-Personal Services</b>			\$3,698.96	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	

980 P A D - SOUTH PIER

9800 PARKING UTILITY - SOUTH PIER ADMIN			2018	2019	2019	2020	2020	2019 to 2020	
			ACTUAL	APPROVED	PROJECTED	REQUESTED	APPROVED	CHANGE	DETAILS
65098000__	463301__	PARKING DISTRICT ASSESSMENT	\$17,494.00	\$16,309.26	\$16,309.26	\$17,325.00	\$17,325.00	\$1,015.74	
65098000__	469999__	MISC REVENUE	\$2,627.36	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	
65098000__	510110__	FULL TIME SALARIES - REGULAR	\$1,848.62	\$3,919.51	\$3,919.51	\$3,200.00	\$3,200.00	\$719.51	
65098000__	510130__	TEMPORARY SALARIES - REGULAR	\$1,480.21	\$612.30	\$612.30	\$800.00	\$800.00	\$187.70	
65098000__	510310__	FICA	\$201.48	\$300.00	\$300.00	\$200.00	\$200.00	\$100.00	
65098000__	510311__	MEDICARE	\$47.14	\$46.68	\$46.68	\$50.00	\$50.00	\$3.32	
65098000__	510320__	WI RETIREMENT FUND	\$125.69	\$266.53	\$266.53	\$125.00	\$125.00	\$141.53	
65098000__	510340__	HEALTH INSURANCE	\$726.57	\$1,640.04	\$1,640.04	\$750.00	\$750.00	\$890.04	
65098000__	510345__	HSA CONTRIBUTION	\$126.00	\$125.78	\$125.78	\$0.00	\$0.00	\$125.78	
65098000__	510350__	DENTAL INSURANCE	\$43.18	\$110.63	\$110.63	\$100.00	\$100.00	\$10.63	
65098000__	510360__	LIFE INSURANCE	\$0.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
65098000__	510400__	WORKERS COMPENSATION	\$50.04	\$50.00	\$50.00	\$50.00	\$50.00	\$0.00	
65098000__	510410__	UNEMPLOYMENT COMPENSATION	\$0.00	\$50.00	\$50.00	\$0.00	\$0.00	\$50.00	
65098000__	524110__	BUILDING EXTERIOR MAINTENANCE	\$2,870.04	\$2,737.80	\$2,737.80	\$2,700.00	\$2,700.00	\$37.80	
65098000__	524220__	SNOW REMOVAL SERVICES	\$9,873.75	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	
65098000__	525100__	ELECTRIC	\$477.12	\$200.00	\$200.00	\$500.00	\$500.00	\$300.00	
65098000__	528150__	VEHICLE RENTAL	\$1,251.00	\$750.00	\$750.00	\$750.00	\$750.00	\$0.00	
65098000__	530210__	OPERATING SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
65098000__	530295__	LANDSCAPING SUPPLIES	\$1,000.00	\$500.00	\$500.00	\$500.00	\$500.00	\$0.00	
65098000__	530300__	GARDEN SUPPLIES	\$0.00	\$0.00	\$0.00	\$2,600.00	\$2,600.00	\$2,600.00	Flowers/Planters
<b>TOTAL PARKING UTILITY - SOUTH PIER ADMIN</b>									
		Expenses	\$20,121.37	\$19,309.27	\$19,309.27	\$20,325.00	\$20,325.00	\$1,015.73	
		Revenues	\$20,121.36	\$19,309.26	\$19,309.26	\$20,325.00	\$20,325.00	\$1,015.74	
		Personal Services	\$4,649.46	\$7,121.47	\$7,121.47	\$5,275.00	\$5,275.00	\$1,846.47	
		Non-Personal Services	\$15,471.91	\$12,187.80	\$12,187.80	\$15,050.00	\$15,050.00	\$2,862.20	
998 DEPRECIATION									
<b>9981 DEPRECIATION</b>			<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2019 to 2020</b>	
			<b>ACTUAL</b>	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>	<b>APPROVED</b>	<b>CHANGE</b>	<b>DETAILS</b>
65099810__	993000__	DEPRECIATION-IMPROVEMENTS	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	
65099810__	994000__	DEPRECIATION-MACHINERY	\$0.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$0.00	
<b>TOTAL DEPRECIATION</b>			<b>\$0.00</b>	<b>\$22,000.00</b>	<b>\$22,000.00</b>	<b>\$22,000.00</b>	<b>\$22,000.00</b>	<b>\$0.00</b>	
999 CUSTOMER CLEARING									
<b>9999 FUND BALANCE APPLIED</b>			<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2019 to 2020</b>	
			<b>ACTUAL</b>	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>	<b>APPROVED</b>	<b>CHANGE</b>	<b>DETAILS</b>
65099990__	492101__	INTER TRANSFER-GENERAL FUND	\$3,764.38	\$2,601.30	\$2,682.00	\$3,030.00	\$3,030.00	\$5,631.30	Revenue for Harbor Centre
65099990__	492407__	INTER TRANSFER-INDUSTRIAL PK	\$7,085.84	\$4,689.61	\$7,817.00	\$7,996.00	\$7,996.00	\$12,685.61	Revenue for Industrial Park
65099990__	499999__	FUND EQUITY	\$83,585.94	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
TOTAL FUND BALANCE APPLIED				\$10,499.00	\$10,499.00	\$11,026.00		\$527.00	
TOTAL CUSTOMER CLEARING				\$10,499.00	\$10,499.00	\$11,026.00		\$527.00	
TOTAL PARKING UTILITY FUND				\$0.00	\$0.00				
<b>TOTAL REVENUES</b>			<b>\$413,817.59</b>	<b>\$461,656.00</b>	<b>\$461,656.00</b>	<b>\$443,859.00</b>	<b>\$443,859.00</b>		
<b>TOTAL EXPENSES</b>			<b>\$444,305.89</b>	<b>\$461,656.00</b>	<b>\$461,656.00</b>	<b>\$471,159.00</b>	<b>\$471,159.00</b>	<b>\$9,503.00</b>	
<b>TOTAL ASSESSMENTS</b>			<b>\$83,114.56</b>	<b>\$137,408.00</b>	<b>\$137,408.00</b>	<b>\$131,334.00</b>	<b>\$131,334.00</b>		

**CITY OF SHEBOYGAN**

**REQUEST FOR TRANSIT COMMISSION CONSIDERATION**

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**ITEM DESCRIPTION:** 3.2 Presentation of 2020 Parking Utility Budget

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**REPORT PREPARED BY:** Derek Muench, Director of Transit & Parking

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**REPORT DATE:** 7/10/19

**MEETING DATE:** 7/16/19

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**FISCAL SUMMARY:**

Budget Line Item: N/A  
Budget Summary: N/A  
Budgeted Expenditure: N/A  
Budgeted Revenue: N/A

**STATUTORY REFERENCE:**

Wisconsin Statutes: N/A  
Municipal Code: N/A

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**BACKGROUND / ANALYSIS:**

The Parking Utility has submitted its 2020 budget for Transit Commission review. The budget has been submitted to the City of Sheboygan Finance Director and City Administrator for review and incorporation into the City's 2020 Executive Budget.

**STAFF COMMENTS:**

The Director of Transit & Parking has assembled the parking utility budget for 2020. The budget does not feature any significant changes. Focus on the budget included maximizing revenues through parking changes implemented in late 2018 and capturing revenue from Lot 14. Operations and personnel will remain the same for 2020.

**ACTION REQUESTED:**

Motion to accept the 2020 Parking Utility budget as presented by the Director of Transit & Parking.

**ATTACHMENTS:**

- I. 2020 Parking Utility Budget.

**AGREEMENT FOR TRANSIT SERVICE  
BETWEEN THE CITY OF SHEBOYGAN AND THE CITY OF SHEBOYGAN FALLS**

THIS AGREEMENT, made by and between the City of Sheboygan, a municipal corporation of the State of Wisconsin, with principal offices located at 828 Center Avenue, Sheboygan, Wisconsin, hereafter referred to as SHEBOYGAN; and the City of SHEBOYGAN FALLS, a Wisconsin city with principal offices located at 375 Buffalo Street, Sheboygan Falls, Wisconsin, hereinafter referred to as SHEBOYGAN FALLS;

WITNESSETH:

WHEREAS, SHEBOYGAN currently owns and operates a transit system, providing service in the Sheboygan metropolitan area; and

WHEREAS, SHEBOYGAN has established a transit commission (hereinafter referred to as COMMISSION) pursuant to § 66.1021, Wis. Stats., which commission is responsible for the maintenance and operation of SHEBOYGAN's comprehensive, unified local transportation system (hereinafter referred to as SHORELINE METRO); and

WHEREAS, both the Federal Transportation Administration of the U.S. Department of Transportation and the State of Wisconsin Department of Transportation assist in the subsidization of the operating deficit under formula grant programs; and

WHEREAS, SHEBOYGAN FALLS seeks to contract with SHEBOYGAN for the provision of public transit services from SHEBOYGAN to and within SHEBOYGAN FALLS; and

WHEREAS, the purpose of this agreement is to set forth the terms and conditions under which transit service is to be provided by SHEBOYGAN to SHEBOYGAN FALLS.

NOW, THEREFORE, the parties hereto agree as follows:

**1. SERVICES & SERVICE LEVEL**

During the term of this agreement, SHORELINE METRO shall operate regularly scheduled fixed route bus service to SHEBOYGAN FALLS as described in Attachment A. In addition, SHORELINE METRO will provide door-to-door accessible paratransit service to individuals unable to use the fixed route bus service in SHEBOYGAN FALLS in accordance with Adults with Disabilities Act of 1992 (ADA). Any changes to the level of bus service as described in Attachment A will require the prior approval of the COMMISSION and the appropriate legislative body of SHEBOYGAN FALLS. Such changes in service levels may require a corresponding adjustment in the percentage share of the Local Match for Services to SHEBOYGAN FALLS.

**2. FARE STRUCTURE**

During the term of this agreement, the COMMISSION shall be solely responsible for setting bus fares.

**3. DESIGNATION OF RESPONSIBILITY**

SHEBOYGAN designates SHORELINE METRO as the provider of the services set forth in this agreement.

**4. PAYMENT SCHEDULE**

SHEBOYGAN FALLS agrees to pay SHEBOYGAN an amount equal to its proportionate share of projected annual net operating deficit incurred by SHORELINE METRO. SHEBOYGAN FALLS agrees to make quarterly

payments in four equal amounts during the calendar year due on or before the following dates: March 30, June 30, September 30, and December 31. SHEBOYGAN shall invoice SHEBOYGAN FALLS for such payments prior to each date.

SHEBOYGAN may assess a penalty for payments that are not made within 30-days of invoice date equivalent to 1% of the payment amount.

5. INSURANCE

SHEBOYGAN shall carry and keep in force insurance coverage insuring SHEBOYGAN against liability for personal injuries or property damage arising out of the operation of such bus service, and covering each and all of the buses used by SHEBOYGAN in service provided to SHEBOYGAN FALLS.

6. OPERATING AUTHORITY

SHEBOYGAN shall have sole and ultimate authority and responsibility for the operation, control, and direction of bus service operated within SHEBOYGAN FALLS, pursuant to this agreement, and in accordance with terms herein.

7. RECORDS/INFORMATION

SHEBOYGAN shall, at the request of SHEBOYGAN FALLS, provide any and all information pertaining to the operations of SHORELINE METRO as long as providing such information is consistent with SHEBOYGAN policy. Information may include such things as meeting notices, minutes, policies, procedures, notifications, etc. Such requests shall be presented to SHEBOYGAN via writing and such requests shall be made ten (10) days in advance.

8. MEDIATION OF DISPUTES

Any disputes over the interpretation of application of this agreement which cannot be resolved by the parties shall be submitted to a mediator before any legal action may be taken in a court of law. Said mediator may be a representative of the Wisconsin Department of Transportation.

9. FORCE MAJEURE

In no event shall SHEBOYGAN be deemed to be in default of any provision of this agreement for failure to perform, where such failure is due to strikes, walkouts, riots, civil insurrections or disorders, act of God, adverse weather conditions, or for any other cause or causes beyond the control of SHEBOYGAN.

10. TERMINATION

Either party may terminate this agreement one hundred and twenty (120) days following delivery of a written notice to the other party. If SHEBOYGAN FALLS terminates this agreement, SHEBOYGAN FALLS will agree to pay for pro-rated service costs up to and including the last day of service.

11. TERM OF AGREEMENT

This agreement shall remain in effect until modified or terminated and will be binding upon the parties mutually and upon their successors and assigns.

12. LOCAL MATCH FOR SERVICES

SHEBOYGAN shall, on an annual basis, determine the local share responsibility for SHEBOYGAN FALLS. This amount will be based on the level of service desired by SHEBOYGAN FALLS for the calendar year. The local match is comprised of total costs of providing service, total revenues from service, and federal and state funding mass transit aids. Costs of providing service are calculated annually.

The local share for the service level provided to SHEBOYGAN FALLS for 2019 is **\$35,178**. Any changes to the service level, operational costs and revenues, changes in state mass transit aids or changes in federal mass transit aids may cause the local share to change. SHORELINE METRO shall notify SHEBOYGAN FALLS during the budget process of its local share contribution for the following year.

IN WITNESS WHEREOF, the parties have affixed their hands and seals

DATED THIS 20<sup>th</sup> DAY OF June, 2018.

CITY OF SHEBOYGAN FALLS

CITY OF SHEBOYGAN

BY: Shad Tenpas

BY: \_\_\_\_\_

Name: Shad Tenpas

Name: \_\_\_\_\_

Title: City Administrator

Title: \_\_\_\_\_

ATTEST:

ATTEST:

Alyssa Walford

\_\_\_\_\_

Name: Alyssa Walford

Name: \_\_\_\_\_

Title: City Clerk

Title: \_\_\_\_\_

The local share for the service level provided to SHEBOYGAN FALLS for 2019 is **\$35,178**. Any changes to the service level, operational costs and revenues, changes in state mass transit aids or changes in federal mass transit aids may cause the local share to change. SHORELINE METRO shall notify SHEBOYGAN FALLS during the budget process of its local share contribution for the following year.

IN WITNESS WHEREOF, the parties have affixed their hands and seals

DATED THIS 20<sup>th</sup> DAY OF June, 2018.

CITY OF SHEBOYGAN FALLS

CITY OF SHEBOYGAN

BY: Shad Tenpas

BY: \_\_\_\_\_

Name: Shad Tenpas

Name: \_\_\_\_\_

Title: City Administrator

Title: \_\_\_\_\_

ATTEST:

ATTEST:

Alyssa Walford

\_\_\_\_\_

Name: Alyssa Walford

Name: \_\_\_\_\_

Title: City Clerk

Title: \_\_\_\_\_

**ATTACHMENT A**

City of Sheboygan (Shoreline Metro) Service Agreement  
Village of SHEBOYGAN FALLS Level of Service

1. FIXED ROUTE - Weekdays (Monday through Friday)

<u>Route</u>	<u>Daily Trips</u>	<u>Run Times</u>	<u>Headway</u>	<u>% Billed</u>
20 North	4	5:45 a.m.	:60 min.	75%
		6:45 a.m.	:60 min.	75%
		11:15 a.m.	:60 min.	75%
		5:45 p.m.	:60 min.	75%
20 South	4	9:15 a.m.	:60 min.	75%
		1:15 p.m.	:60 min.	75%
		3:45 p.m.	:60 min.	75%
		7:45 p.m.	:60 min.	75%

2. FIXED ROUTE - Saturdays

<u>Route</u>	<u>Daily Trips</u>	<u>Run Times</u>	<u>Headway</u>	<u>% Billed</u>
20 North	3	9:15 a.m.	:60 min.	75%
		12:15 p.m.	:60 min.	75%
		3:15 p.m.	:60 min.	75%
20 South	4	11:15 a.m.	:60 min.	75%
		1:15 p.m.	:60 min.	75%

3. PARATRANSIT - Weekdays (Monday through Friday)

Service shall be provided from 5:45 a.m. to 8:45 p.m. Trips may be taken in accordance with Shoreline Metro policy.

4. PARATRANSIT - Saturdays

Service shall be provided from 7:45 a.m. to 5:45 p.m. Trips may be taken in accordance with Shoreline Metro policy.

NOTES:

- No service will be provided on major holidays including New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas Day.
- Service on Christmas Eve and New Year's Eve may be altered depending on the day of the week these holiday fall on in a particular year.

**ATTACHMENT B**

**City of Sheboygan (Shoreline Metro) Service Agreement  
Current Schedule of Bus Fares and Media**

**Adult**

Cash Fare.....	\$1.75 per trip
Token .....	\$13.00 (pack of 10)

**Student**

Cash Fare.....	\$1.75 per trip
Token .....	\$11.00 (pack of 10)

**Senior Citizen/Disabled**

Cash Fare.....	\$0.85 per trip
Punch Pass .....	\$8.50 (10 rides)

**All Customers**

Monthly Pass.....	\$48.00
Day Pass .....	\$3.00
Children Under 5 years of age .....	FREE w/ Fare Paying Adult

**NOTES:**

- Children under 5 years of age may ride free when accompanied by a fare paying adult passenger.
- Students must be under high school age or younger enrolled full time at a primary or secondary school.
- Senior citizens and individuals with a disability may ride at the reduced fare upon presentation of proper identification recognized by Shoreline Metro. Identification cards are available for eligible disabled customers.
- Transfers between routes at the Transfer Station are available without charge. One transfer will be allowed for each paid fare. Transfers are for immediate use and cannot be used at any other location along the route.

**CITY OF SHEBOYGAN**

**REQUEST FOR TRANSIT COMMISSION CONSIDERATION**

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**ITEM DESCRIPTION:** 3.3 Service Agreement with City of Sheboygan Falls

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**REPORT PREPARED BY:** Derek Muench, Director of Transit & Parking

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**REPORT DATE:** 7/10/19

**MEETING DATE:** 7/16/19

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**FISCAL SUMMARY:**

Budget Line Item: N/A  
Budget Summary: N/A  
Budgeted Expenditure: N/A  
Budgeted Revenue: N/A

**STATUTORY REFERENCE:**

Wisconsin Statutes: N/A  
Municipal Code: N/A

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**BACKGROUND / ANALYSIS:**

Shoreline Metro provides service annually to the City of Sheboygan Falls. However, there has never been a formal service agreement for such services. The Director of Transit & Parking has finalized agreements for municipalities that receive transit service from the City of Sheboygan. The agreement has been signed and accepted by the City of Sheboygan Falls.

**STAFF COMMENTS:**

The agreement has been reviewed by City Attorney Charles Adams and is supported by the Director of Transit & Parking and recommends passage of the agreement. The agreement will not be required to be approved and signed each year by the Transit Commission unless there are changes to the agreement. The annual local share may change but the contract allows for changes in the amount paid by the City of Sheboygan Falls without approving the agreement annually.

**ACTION REQUESTED:**

Motion to accept and approve the agreement for service between the City of Sheboygan and the City of Sheboygan Falls for service to commence on 1/1/2019 in accordance with agreement.

**ATTACHMENTS:**

- I. Service agreement between the City of Sheboygan and City of Sheboygan Falls;