

*****ATTACHMENTS*****

SHEBOYGAN TRANSIT COMMISSION MINUTES - 5:00 PM (Monday, December 21, 2015)

Generated by Ann Koeller on Wednesday, January 6, 2016

1. OPENING OF MEETING

1.1 Call to Order

5:00 pm

1.2 Pledge of Allegiance

1.3 Approval of the minutes from the December 7, 2015 meeting.

Chad Pelishek motioned to approve the minutes. Ald. John Belanger seconded the motion. All ayes. Motion approved unanimously.

1.4 Public Input (time limits are at the discretion of the Transit Commission)

None

2. MOTION TO CONVENE IN CLOSED SESSION.

Ald. John Belanger motioned to go to closed session. Mayor Michael Vandersteen seconded the motion. On roll call vote the motion was approved unanimously.

2.1 Under the exemption provided in Sec. 19.85 (1)(e) WI Statutes for the purpose of deliberating the possible sale of public property where competitive or bargaining reasons require a closed session related to the possible sale of Lot 11.

3. MOTION TO RETURN TO OPEN SESSION.

3.1 Motion to return to open session.

Ald. John Belanger motioned to return to open session. Chief Domagalski seconded the motion. On roll call vote the motion was approved unanimously.

4. ITEMS FOR DISCUSSION AND POSSIBLE ACTION.

4.1 Motion on Closed Session item.

Ald. John Belanger motioned to approve the sale of 12 parking stalls in Lot #11 to South Pier LLC for \$23,000 with the agreed upon parking lot curb and landscape work. Mayor Michael Vandersteen seconded the motion. All ayes. Motion approved unanimously.

4.2 Approval of revised Transit Table of Organization.

Ald. John Belanger motioned to approve the revised Transit Table of Organization. Mayor Michael Vandersteen seconded the motion. All ayes. Motioned approved unanimously.

4.3 Parking Rates for Lot 14.

Mayor Michael Vandersteen motioned to approve the following payment structure for parking in Lot #14:

0 - 1 hour = FREE

1 - 3 hours = \$1.00

3 - 5 hours = \$2.00

more than 5 hours = \$3.00

If needed, any credit card fees will be applied to the parking rates.


Chad Pelishek seconded the motion. All ayes. Motion approved unanimously.

5. ADJOURN

5.1 Motion to Adjourn

Ald. John Belanger motioned to adjourn the meeting. Chad Pelishek seconded the motion. All ayes. Motion approved unanimously.

5.2 Next Meeting Date: January 19, 2016 5:00 P.M. at City Hall

REVENUES	JANUARY				FEBRUARY				MARCH				APRIL				MAY				JUNE			
	2015	2014	Difference	% Change	2015	2014	Difference	% Change	2015	2014	Difference	% Change	2015	2014	Difference	% Change	2015	2014	Difference	% Change	2015	2014	Difference	% Change
Cash	\$4,943	\$4,613	\$330	7.2%	\$5,184	\$4,667	\$517	11.1%	\$5,585	\$4,637	\$948	20.4%	\$5,383	\$4,977	\$406	8.2%	\$5,290	\$5,625	(\$335)	-6.0%	\$5,436	\$4,515	\$921	20.4%
Monthly Pass	\$13,056	\$12,720	\$336	2.6%	\$12,816	\$12,864	(\$48)	-0.4%	\$13,200	\$12,864	\$336	2.6%	\$10,944	\$13,728	(\$2,784)	-20.3%	\$10,080	\$12,624	(\$2,544)	-20.2%	\$12,336	\$11,376	\$960	8.4%
Student Tokens	\$6,677	\$8,679	(\$2,002)	-23.1%	\$9,713	\$13,675	(\$3,962)	-29.0%	\$6,006	\$7,678	(\$1,672)	-21.8%	\$11,080	\$11,803	(\$723)	-6.1%	\$7,392	\$12,661	(\$5,269)	-41.6%	\$2,838	\$1,441	\$1,397	96.9%
Adult Tokens	\$4,052	\$4,441	(\$389)	-8.8%	\$5,485	\$5,998	(\$513)	-8.6%	\$4,911	\$3,965	\$946	23.9%	\$5,036	\$4,974	\$62	1.2%	\$3,295	\$6,587	(\$3,292)	-50.0%	\$3,618	\$3,085	\$533	17.3%
Student Punch Pass	\$693	\$506	\$187	37.0%	\$374	\$660	(\$286)	-43.3%	\$308	\$451	(\$143)	-31.7%	\$572	\$275	\$297	108.0%	\$3,850	\$286	\$3,564	1246.2%	\$77	\$77	\$0	0.0%
E & D Punch Pass	\$281	\$170	\$111	65.3%	\$442	\$484	(\$42)	-8.7%	\$382	\$238	\$144	60.5%	\$391	\$247	\$144	58.3%	\$468	\$281	\$187	66.4%	\$604	\$204	\$400	196.1%
Day Passes	\$6,300	\$5,631	\$669	11.9%	\$8,418	\$6,060	\$2,358	38.9%	\$8,316	\$5,805	\$2,511	43.3%	\$7,741	\$5,671	\$2,070	36.5%	\$6,626	\$6,999	(\$373)	-5.3%	\$6,981	\$5,517	\$1,464	26.5%
Summer Freedom	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%	\$650	\$425	\$225	52.9%	\$600	\$550	\$50	9.1%
MONTH TOTALS	\$36,002	\$36,760	-\$758	-2.1%	\$42,432	\$44,408	(\$1,976)	-4.4%	\$38,708	\$35,638	\$3,070	8.6%	\$41,147	\$41,675	(\$528)	-1.3%	\$37,651	\$45,488	(\$7,838)	-17.2%	\$32,490	\$26,765	\$5,725	21.4%
RIDERSHIP	2015	2014	Difference	% Change	2015	2014	Difference	% Change	2015	2014	Difference	% Change	2015	2014	Difference	% Change	2015	2014	Difference	% Change	2015	2014	Difference	% Change
Weekday Trips	44,614	38,735	5,879	15.2%	43,731	41,333	2,398	5.8%	47,609	42,373	5,236	12.4%	47,199	47,858	(659)	-1.4%	42,536	45,791	(3,255)	-7.1%	38,037	36,325	1,712	4.7%
Weekdays Operated	21	22	(1)	-4.5%	20	20	0	0.0%	22	21	1	4.8%	22	22	0	0.0%	20	21	(1)	-4.8%	22	21	1	4.8%
Weekday Average	2,124	1,761	363	20.6%	2,187	2,067	120	5.8%	2,164	2,018	146	7.2%	2,145	2,175	(30)	-1.4%	2,127	2,181	(54)	-2.5%	1,729	1,730	(1)	0.0%
Saturday Trips	3,549	2,340	1,209	51.7%	2,672	2,585	87	3.4%	2,701	3,180	(479)	-15.1%	2,959	2,730	229	8.4%	2,583	3,128	(545)	-17.4%	2,544	2,465	79	3.2%
Saturdays Operated	5	4	1	25.0%	4	4	0	0.0%	4	5	(1)	-20.0%	4	4	0	0.0%	5	5	0	0.0%	4	4	0	0.0%
Saturday Average	710	585	125	21.3%	668	646	22	3.4%	675	636	39	6.2%	740	683	57	8.4%	517	626	(109)	-17.4%	636	616	20	3.2%
MONTH TOTALS	48,163	41,075	7,088	17.3%	46,403	43,918	2,485	5.7%	50,310	45,553	4,757	10.4%	50,158	50,588	(430)	-0.9%	45,119	48,919	(3,800)	-7.8%	40,581	38,790	1,791	4.6%
REVENUES	JULY				AUGUST				SEPTEMBER				OCTOBER				NOVEMBER				DECEMBER			
Cash	\$4,755	\$4,715	\$40	0.8%	\$4,860	\$4,950	(\$90)	-1.8%	\$5,293	\$4,163	\$1,130	27.1%	\$5,388	\$5,417	(\$29)	-0.5%	\$4,948	\$4,702	\$246	5.2%	\$4,707	\$4,869	(\$162)	-3.3%
Monthly Pass	\$12,336	\$10,128	\$2,208	21.8%	\$10,944	\$11,904	(\$960)	-8.1%	\$12,768	\$12,720	\$48	0.4%	\$14,976	\$13,776	\$1,200	8.7%	\$13,824	\$12,480	\$1,344	10.8%	\$14,832	\$12,624	\$2,208	17.5%
Student Tokens	\$627	\$2,827	(\$2,200)	-77.8%	\$1,265	\$1,034	\$231	22.3%	\$7,827	\$4,840	\$2,987	61.7%	\$5,742	\$4,039	\$1,703	42.2%	\$4,631	\$8,728	(\$4,097)	-46.9%	\$4,367	\$10,747	(\$6,380)	-59.4%
Adult Tokens	\$3,420	\$5,576	(\$2,156)	-38.7%	\$4,085	\$3,887	\$198	5.1%	\$2,823	\$4,072	(\$1,249)	-30.7%	\$4,573	\$5,590	(\$1,017)	-18.2%	\$3,683	\$4,199	(\$516)	-12.3%	\$4,343	\$5,473	(\$1,130)	-20.6%
Student Punch Pass	\$0	\$0	\$0	0.0%	\$143	\$198	(\$55)	-27.8%	\$451	\$418	\$33	7.9%	\$539	\$803	(\$264)	-32.9%	\$473	\$517	(\$44)	-8.5%	\$242	\$616	(\$374)	-60.7%
E & D Punch Pass	\$519	\$298	\$221	74.2%	\$315	\$400	(\$85)	-21.3%	\$459	\$366	\$93	25.4%	\$451	\$391	\$60	15.3%	\$434	\$391	\$43	11.0%	\$408	\$408	\$0	0.0%
Day Passes	\$7,065	\$6,306	\$759	12.0%	\$7,512	\$7,002	\$510	7.3%	\$7,260	\$6,289	\$971	15.4%	\$7,014	\$7,448	(\$434)	-5.8%	\$7,821	\$6,660	\$1,161	17.4%	\$7,311	\$6,993	\$318	4.5%
Summer Freedom	\$175	\$375	(\$200)	-53.3%	\$0	\$125	(\$125)	-100.0%	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
MONTH TOTALS	\$28,897	\$30,225	(\$1,328)	-4.4%	\$29,124	\$29,500	(\$376)	-1.3%	\$36,881	\$32,868	\$4,013	12.2%	\$38,683	\$37,464	\$1,219	3.3%	\$35,814	\$37,677	(\$1,863)	-4.9%	\$36,210	\$41,730	(\$5,520)	-13.2%
RIDERSHIP	2015	2014	Difference	% Change	2015	2014	Difference	% Change	2015	2014	Difference	% Change	2015	2014	Difference	% Change	2015	2014	Difference	% Change	2015	2014	Difference	% Change
Weekday Trips	35,643	34,887	756	2.2%	31,944	31,826	118	0.4%	43,783	45,164	(1,381)	-3.1%	46,886	51,363	(4,477)	-8.7%	40,739	43,246	(2,507)	-5.8%	42,103	45,459	(3,356)	-7.4%
Weekdays Operated	23	22	1	4.5%	21	21	0	0.0%	21	23	(2)	-8.7%	22	23	(1)	-4.3%	20	19	1	5.3%	22	22	0	0.0%
Weekday Average	1,550	1,586	(36)	-2.3%	1,521	1,516	6	0.4%	2,085	1,964	121	6.2%	2,131	2,233	(102)	-4.6%	2,037	2,276	(239)	-10.5%	1,914	2,066	(153)	-7.4%
Saturday Trips	1,763	2,491	(728)	-29.2%	2,947	3,362	(415)	-12.3%	2,659	3,000	(341)	-11.4%	3,253	2,719	534	19.6%	2,573	3,538	(965)	-27.3%	2,738	2,904	(166)	-5.7%
Saturdays Operated	3	4	(1)	-25.0%	5	5	0	0.0%	4	4	0	0.0%	5	4	1	25.0%	4	5	(1)	-20.0%	4	4	0	0.0%
Saturday Average	588	623	(35)	-5.6%	589	672	(83)	-12.3%	665	750	(85)	-11.4%	651	680	(29)	-4.3%	643	708	(64)	-9.1%	685	726	(42)	-5.7%
MONTH TOTALS	37,406	37,378	28	0.1%	34,891	35,188	(297)	-0.8%	46,442	48,164	(1,722)	-3.6%	50,139	54,082	(3,943)	-7.3%	43,312	46,784	(3,472)	-7.4%	44,841	48,363	(3,522)	-7.3%
ANNUAL TOTALS	REVENUE									RIDERSHIP							PERCENTAGES - 2014 to 2015				 Prepared by Shoreline Metro for the Transit Commission			
	Cash	Monthly Pass	Student Tokens	Adult Tokens	Student Punch Pass	E & D Punch Pass	Day Passes	Summer Freedom	TOTAL REVENUE	Weekday Trips	Weekdays Operated	Weekday Average	Saturday Trips	Saturdays Operated	Saturday Average	TOTAL RIDERSHIP	Change in Revenue	Percent Change	Change in Ridership	Percent Change				
	2015	2014	2015	2014	2015	2014	2015	2014	2015	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015		2014		
\$61,772	\$152,112	\$68,165	\$49,324	\$7,722	\$5,154	\$88,365	\$1,425	\$434,039	504,824	256	1,972	32,941	51	646	537,765	\$6,160	-1.1%	1,037	-0.2%					
\$57,850	\$149,808	\$88,152	\$57,847	\$4,807	\$3,878	\$76,381	\$1,475	\$440,198	504,360	257	1,962	34,442	52	662	538,802	N/A	N/A	N/A	N/A					

System Productivity



Estimated times and distances are based on scheduled values, actuals are based on drivers reports. The total number of trips excludes canceled trips. It includes no-shows, but rides per hour excludes no-shows.

Date range: 11/01/2015 - 11/30/2015. Counted passenger types: clients, assistants, children, family members, companions, other passengers. Information is grouped by month.

Period	VOMS	Distinct Runs	Trips		Source	Deadhead		Service		Revenue		Rides per hour
			Total	Nosho		time, h	distance,	time, h	distance,	time, h	distance,	
2015.11	9	9	2486	28	Est	117.45	1470.37	995.01	10448.41	877.55	8978.04	2.80
					Act	157.46	1851.30	980.93	12315.20	823.47	10463.90	2.98
Summary	9		2486	28	Est	117.45	1470.37	995.01	10448.41	877.55	8978.04	2.80
					Act	157.46	1851.30	980.93	12315.20	823.47	10463.90	2.98
Average	All days	5	5									
	Mon-Fri	6	6									
	Sat	1	1									
	Sun	null	null									

5-Jan-16	TOTAL PARKING REVENUE				
2015	METERS	ATTENDED LOTS	STALL RENTALS	2015 TOTAL	Quarterly Revenue
JAN	\$7,681	\$0	\$47,112	\$54,793	1st qtr.= \$96,989
FEB	\$7,422	\$0	\$7,176	\$14,598	
MAR	\$8,509	\$0	\$19,089	\$27,598	
APR	\$8,820	\$0	\$5,289	\$14,109	2nd qtr.= \$46,587
MAY	\$8,350	\$0	\$446	\$8,796	
JUN	\$12,267	\$0	\$11,415	\$23,682	
JLY	\$9,339	\$0	\$4,931	\$14,270	3rd qtr.= \$48,597
AUG	\$10,084	\$0	\$465	\$10,549	
SEP	\$11,205	\$0	\$12,573	\$23,778	
OCT	\$8,696	\$0	\$2,236	\$10,932	4th qtr.= \$47,876
NOV	\$9,000	\$0	\$605	\$9,605	
DEC	\$9,226	\$0	\$18,112	\$27,338	
Total Parking Revenue	\$110,600	\$0	\$129,449	\$240,048	\$240,048

COMMENTS:

5-Jan-16	TOTAL PARKING REVENUE				
2014	METERS	ATTENDED LOTS	STALL RENTALS	2014 TOTAL	Quarterly Revenue
JAN	\$8,800	\$3,274	\$0	\$12,074	1ST QTR = \$75,289
FEB	\$7,851	\$3,648	\$0	\$11,499	
MAR	\$9,542	\$3,699	\$38,475	\$51,716	
APR	\$9,376	\$3,482	\$9,488	\$22,346	2ND QTR = \$64,579
MAY	\$8,775	\$3,177	\$306	\$12,258	
JUN	\$10,197	\$2,952	\$16,826	\$29,975	
JULY	\$10,721	\$2,785	\$3,121	\$16,627	3RD QTR = \$56,830
AUG	\$9,638	\$2,653	\$503	\$12,794	
SEPT	\$7,052	\$2,710	\$17,647	\$27,409	
OCT	\$14,684	\$3,397	\$3,170	\$21,251	4TH QTR = \$46,745
NOV	\$4,900	\$2,334	\$729	\$7,963	
DEC	\$12,209	\$3,300	\$2,022	\$17,531	
Total Parking Revenue	\$113,745	\$37,411	\$92,287	\$243,443	\$243,443

System Productivity



Estimated times and distances are based on scheduled values, actuals are based on drivers reports. The total number of trips excludes canceled trips. It includes no-shows, but rides per hour excludes no-shows.

Date range: 12/01/2015 - 12/31/2015. Counted passenger types: clients, assistants, children, family members, companions, other passengers. Information is grouped by month.

Period	VOMS	Distinct Runs	Trips		Source	Deadhead		Service		Revenue		Rides per hour
			Total	Nosho		time, h	distance,	time, h	distance,	time, h	distance,	
2015.12	10	8	2684	42	Est	122.68	1567.67	1067.68	11406.67	945.00	9839.01	2.80
					Act	168.52	2033.70	1050.95	13462.30	882.43	11428.60	2.99
Summary	10		2684	42	Est	122.68	1567.67	1067.68	11406.67	945.00	9839.01	2.80
					Act	168.52	2033.70	1050.95	13462.30	882.43	11428.60	2.99
Average	All days	5	5									
	Mon-Fri	6	6									
	Sat	1	1									
	Sun	null	null									